IBN HALDUN UNIVERSITY

DIRECTIVE ON THE INTEGRATED MASTER'S PROGRAM

(This is the unofficial translation of the Turkish guideline.)

CHAPTER ONE

Preliminary Provisions

Purpose

ARTICLE 1 – (1) This Directive regulates the continuation of successful undergraduate students into graduate education without interruption by allowing them to take master 's-level courses during their undergraduate studies.

Scope

ARTICLE 2 – (1) This Directive covers the application, admission, and implementation procedures for students enrolled in undergraduate programs at Ibn Haldun University who satisfy the application requirements and eligibility criteria for the Integrated Master's Program.

Legal Basis

ARTICLE 3 – (Amended: Senate-28/11/2025-2025/16-01) (1) This Directive has been prepared based on Articles 7/d-2, 7/h, and 18/b-5 of Law No. 2547 as amended by Law No. 2880, the Council of Higher Education (YÖK) Regulation on Graduate Education and Training, the relevant provisions of the Ibn Haldun University Undergraduate and Graduate Education Regulations, and the letters of the Council of Higher Education Presidency regarding the Integrated Master's Program numbered E-75850160-104.01.03.01-58396 and E-75850160-104.01.03.01-83560.

Definitions

ARTICLE 4 – (1) In this Directive:

a) **Department (ABD):** Department / Major Academic Division
b) **CGPA (AGNO):** Cumulative Grade Point Average
c) **ECTS (AKTS):** European Credit Transfer System
d) **ALES:** Academic Personnel and Graduate Education Entrance Examination
e) **BDS:** Scientific Evaluation Examination
f) **IMP (BYL):** Integrated Master's Program
g) **Institute:** Graduate School / Alliance of Civilizations Institute
h) **EYK:** Institute Administrative Board
i) **Senate:** Ibn Haldun University Senate
j) **University:** Ibn Haldun University
k) **YÖK:** Council of Higher Education
l) **Regulation:** Regulation on Graduate Education

Approved at the Senate Meeting dated 12.12.2025, numbered 18.

CHAPTER TWO

Provisions Regarding the Implementation of the Program

Application Requirements and Eligibility Criteria

ARTICLE 5 – (1) The master's program to which an undergraduate student enrolled in a university undergraduate program may apply shall be determined by the Institute Administrative Board upon the proposal of the relevant Department Chair.

(2) Applications to the Integrated Master's Program may be made at the earliest at the beginning of the seventh semester. The following conditions are required for the application:

a) Having taken and completed all courses from previous semesters/years in the undergraduate program in which the student is enrolled at the time of application,
b) Having a CGPA of 3.00 or above in the undergraduate program at the time of application,
c) Having received no disciplinary penalties,
d) Meeting the minimum ALES and foreign language requirements of the relevant program.

(3) The applicant student agrees to fulfill the valid ALES score and, if applicable, foreign language requirements necessary for enrollment in the relevant graduate program both at the application stage and during the final registration stage following undergraduate graduation.

Quotas, Application, and Evaluation Principles

ARTICLE 6 – (1) Within the scope of the IMP, the student quota for each master's program shall be determined by the Senate upon the recommendation of the Institute Board, if it does not exceed 20% of the quota of the relevant graduate program, and shall be announced to students in consideration of the application calendar.

(2) Students may apply to the master's programs specified for their undergraduate program within the allocated quotas.

(3) Applications to the IMP shall be made within the periods specified in the academic calendar.

(4) The relevant Department shall evaluate applications within the framework of the procedures stipulated in the Regulation. Candidates shall be admitted to the program based on the results of the Scientific Evaluation Examination (BDS).

(5) The application and evaluation results shall be submitted to the Directorate of the Institute. The lists of students admitted as principal and substitute candidates shall be announced within the periods specified in the academic calendar following the approval of the Institute Administrative Board.

Principles for the Implementation of the Program

ARTICLE 7 – (Amended: Senate-28/11/2025-2025/16-01) (1) The Integrated Master's Program shall be conducted according to the following principles:

a) A student admitted to the program may take at least one (1) and at most two (2) graduate courses each semester.

b) Graduate courses taken within the scope of this program during undergraduate education shall appear on the undergraduate transcript as "non-credit." These courses shall not be included in the undergraduate GPA or ECTS calculations.
c) For a student enrolled in the Integrated Master's Program to complete final registration to the master's program, the student must, after undergraduate graduation, have a GPA of at least 3.00/4.00 and satisfy the ALES and foreign language requirements valid during the application period for the relevant program. Otherwise, the student may not complete final registration for the master's program.
d) Students are required to complete their undergraduate program within eight semesters, excluding the preparatory class. They must complete final registration procedures at the Institute during the first semester following undergraduate graduation.
e) For students in the Integrated Master's Program who are unable to complete final registration to the master's program, the credits of the courses taken under Article 7/a shall be documented separately without being included in undergraduate graduation requirements.
f) In master's programs with a scientific preparatory program, undergraduate students may also take scientific preparatory courses. These courses shall be evaluated in accordance with the quotas specified in Article 7/a.

Principles of IMP Advising and Course Selection

ARTICLE 8 – (1) Graduate advising services for students enrolled in the Integrated Master's Program shall be conducted by the chair of the relevant department/art major. After students complete their undergraduate education and transition to the graduate program, advisors shall be assigned in accordance with the University's Graduate Education and Training Regulation.

(2) The IMP Advisor shall guide the students regarding the selection of graduate courses within the scope of the IMP, semester planning, and ensuring compatibility with the curriculum.

(3) Students may not register for graduate courses within the scope of the IMP without the approval of the IMP Advisor. Course registrations become final upon the IMP Advisor's favorable opinion.

(4) The student's IMP Advisor and undergraduate advisor shall jointly manage the process in consultation with one another to ensure coordination between undergraduate and graduate obligations. Where deemed necessary, the relevant Department Chair and Department Head shall provide coordination.

Procedures and Principles for Transition to Graduate Education After Undergraduate Graduation

ARTICLE 9 – (1) Students in the Integrated Master's Program shall be subject to the University's current graduate student admission procedures and principles when transitioning to the relevant master's program following undergraduate graduation. Conditions regarding graduate admission, scholarships, and other financial/academic opportunities shall be determined separately within the framework of the regular graduate admission process conducted after graduation.

(2) Graduate courses taken by the student during undergraduate studies within the scope of the IMP shall be subject to an equivalency/transfer process following the student's final registration to the relevant master's program.

(3) Equivalency procedures shall be carried out upon the students' application, the proposal of the relevant Department Chair, and the approval of the Institute Administrative Board.

(4) For the student to qualify for graduation from the master's program, it is mandatory to complete all other courses stipulated in the curriculum, in addition to the transferred courses, and to complete the thesis study successfully.

Unregulated Matters and Force Majeure

ARTICLE 10 – (1) In matters not explicitly regulated in this Directive, the relevant legislation provisions and the Ibn Haldun University Graduate Education and Training Regulation shall apply.

(2) In cases where there is no provision in the Directive or where ambiguities arise in practice, the decision of the Institute Administrative Board shall prevail.

(3) In the event of force majeure, a state of emergency, or unforeseen circumstances, necessary measures to protect the rights and interests of students, academic staff, or the institution shall be taken and implemented by decision of the Institute Administrative Board.

CHAPTER THREE

Enforcement and Execution

Enforcement

ARTICLE 11 – (1) This Directive shall enter into force upon approval by the Senate.

Execution

ARTICLE 12 – (1) The relevant Institute Director shall execute the provisions of this Directive.

Senate Meeting in Which the Directive Was Published	
Date	**Number**
28.11.2025	2025/16-01
Senate Meetings Amending the Directive	
Date	**Number**
12.12.2025	2025/18-03

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