

## How to Submit The Ph.D. Thesis?

Process Steps	Document to be Used
<p><b>Step 1:</b> The electronic copy of the thesis approved by the jury, complies with the thesis/project writing guide, meets other conditions, and gets approved from our University's Writing Center or a professional language editor submits to the School of Graduate Studies within one month from the date of defense through the Department Secretary.</p>	
<p><b>Step 2:</b> The Graduate School checks the thesis approved by the advisor in suitable to the thesis / project writing guide in terms of format requirements.</p>	<ul style="list-style-type: none"><li>- <a href="#">Thesis-Check Approval Form</a></li><li>- <a href="#">Thesis Writing Guide</a></li></ul>
<p><b>Step 3:</b> The Graduate School gives the student the thesis approval page used in hardcover.</p>	<ul style="list-style-type: none"><li>- <a href="#">Thesis Approval Page</a></li></ul>
<p><b>Step 4:</b> The student submits the following to the School of Graduate Studies: a hardcover thesis with the approval page, the electronic format of the thesis on CD, and the thesis data entry form.</p>	<ul style="list-style-type: none"><li>- 4 hardcover thesis</li><li>- 1 copy of electronic thesis</li><li>- <a href="#">Thesis Data Entry and Publishing Permission Form</a></li></ul>
<p><b>Step 5:</b> The Graduate School Administrative Board makes its decision after discussion.</p>	
<p><b>Step 6:</b> The decision is sent to the Student Affairs Office for processing by the School of Graduate Studies.</p>	<ul style="list-style-type: none"><li>- Decision of the Graduate School Administrative Board</li><li>- <a href="#">Graduation Form</a></li></ul>
<p><b>Step 7:</b> The electronic copy of the thesis has to be uploaded to the YÖK Thesis Center by the School of Graduate Studies' Secretary.</p>	<ul style="list-style-type: none"><li>- <a href="#">Thesis Data Entry and Publishing Permission Form</a></li></ul>