

How to Submit The Master's Thesis?

Process Steps	Document to be Used
Step 1: A student who passes the Thesis Defense Exam receives a form of compliance from a professional language editor for her thesis.	- Thesis Copy-Editing Evaluation Request Form
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Step 2: The Graduate School checks the thesis approved by the advisor in suitable to the thesis / project writing guide in terms of format requirements.	- Thesis-Check Approval Form - Thesis Writing Guide
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Step 3: The Graduate School gives the student the thesis approval page used in hardcover.	- Thesis Approval Page
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Step 4: The student submits the following to the School of Graduate Studies: hardcover thesis with the approval page, the electronic format of the thesis on CD, and the thesis data entry form.	- 4 hardcover thesis - 1 copy of electronic thesis - Thesis Data Entry and Publishing Permission Form
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Step 5: The Graduate School Administrative Board makes its decision after discussion.	
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Step 6: The decision is sent to the Student Affairs Office for processing by the School of Graduate Studies.	- Decision of the Graduate School Administrative Board - Graduation Form
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Step 7: The electronic copy of the thesis has to upload to the YÖK Thesis Center by the Graduate School.	- Thesis Data Entry and Publishing Permission Form