## **How To Object To The Exam Grade?**

Process Steps		Docun	Document to be Used	
after the announcement of the exam grade.		- Petiti	on for exam grade objection	
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Step 2: The lecturer reviews the exam paper within three working days.				
If the faculty member accepts the objection,	If the faculty member rejects the objection,			
Step 3: Fills out the Grade Change Form and sends it to the Institute through the Institute Secretary.	<b>Step 3:</b> The student submits the petition of objection to the Institute through the Institute Secretary within the following five working days.			
₽	Working days.			
<b>Step 4:</b> The Institute Administrative Board made its decision after discussion.	Step 4: The application is finalized within seven working days under the supervision of Institute and the relevant parties are notified in writing.			
<b>Step 5:</b> The decision is sent to the Student Affairs Office for processing by the Institute.				
	If the Institute a	•	If the Institute rejects the application,	
Step 5: The Institute secretary requests a Grade Change Form from the relevant faculty member.		The student is informed.		
₽				
Step 6: The Institute Administrative Board makes its decision after discussion.				
<b>Φ</b>				
Step 7: The decision is sent to the Student Affairs Office for processing by the Institute.		<ul> <li>Decision of the Institute</li> <li>Administrative Board -</li> <li>Grade Change Form</li> </ul>		