

How to do a course withdrawal?

Process Steps	Related Forms and Documents
<p>.Step 1: Students can withdraw from one or multiple courses which they have registered within the withdrawal period specified in the academic calendar.</p>	<p>Course Withdrawal Form</p>
<p>Step 2: The student completes the related form and submits it to the course advisor for approval.</p>	<p>Course Withdrawal Form</p>
<p>Step 3: Course withdrawal form is sent to the Student Affairs Office for processing by the student.</p>	
<p>Note: The total number of course withdrawal during the whole program is restricted to three.</p>	