

# How To Defend Ph.D. Thesis?

## Process Steps

## Document to be Used

**Step 1:** Students who complete the courses in their curriculum and have a GPA of at least 3 out of 4 submit the Thesis Defense Application Form filled with the thesis supervisor to the Institute Secretary.

- [Thesis Defense Application Form](#)



**Step 2:** The thesis supervisor prepares the similarity report for the thesis that is defendable and complies with the writing guide and submits a copy to keep in the the Institute, and share the others with the jury members through the Institute Secretary.

- Similarity program report
- Written opinion of the thesis advisor
- Five copies of thesis for jury members



**Step 3:** The Head of Department sends the document to the Institute for decision.

- Thesis Defense Application Form
- Similarity program report
- Written opinion of the thesis advisor
- Five copies of thesis for jury members



**Step 4:** The Institute Board makes its decision after discussion..



**Step 5:** Jury members meet within one month from the date they receive the thesis for the thesis exam. The thesis exam consists of the question and answers part following the presentation.

**Successful**



**Step 6:** Thesis Defense Report is sent to the Institute by the Department Secretary within three days.

**Düzeltilme**



**Step 6:** After making the necessary corrections, the student defends the thesis again in front of the same jury within three months by carrying out the above steps. The student who fails in this defense also is dismissed from the University. Students who are not successful in the thesis are awarded a non-thesis master's degree per the fourth paragraph of Article 35 upon request.

**Unsuccessful**



**Step 6:** A student whose thesis was rejected for unsuccessful is dismissed from the University. In these cases, a student who requests a master's degree without a thesis is awarded according to the fourth paragraph of Article 35.

**Note 1:** During the thesis study, the student makes a presentation about the graduate studies at the Social, Humanities, and Management Graduate Studies Conference organized by the University or in a scientific meeting organized within or outside the University, or published an article in a refereed journal or accepted for publication, with the approval of the thesis supervisor. Proof of document submitted to the Institute by the student through the Department Secretary.

**Note 2:** Before the thesis defense of the student who completed the Ph.D. dissertation, an article published in journals scanned by Web of Science, accepted for publication or received a revision and resubmit composed from the thesis alone or with other researchers using the name of the University submitted to the Institute. In addition, publication in a journal scanned by international indexes accepted if approved by the Institute Administrative Board.