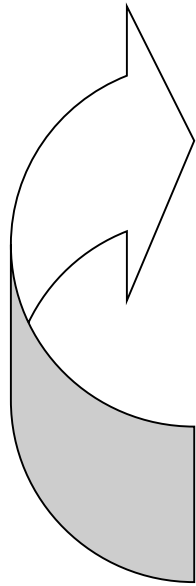


## How To Register For Courses?



Process Steps		Related System / Document to be Used
<p><b>Step 1:</b> At the beginning of each semester, the student makes the course registration through the system between the dates announced in the Academic Calendar.</p> <p style="text-align: center;">↓</p>		<p>Student Information System (OBS) obs.ihu.edu.tr</p>
<p><b>Step 2:</b> Course selections are approved by the student's academic / thesis advisor through the automated system.</p> <p style="text-align: center;">↓</p>		
<p><b>Denied</b></p> <p style="text-align: center;">↓</p>	<p><b>Accepted</b></p> <p style="text-align: center;">↓</p>	
<p><b>Step 3:</b> The student re-starts the above process within the relevant semester by meeting with his/her advisor.</p>	<p>The selections are registered in the system.</p>	
<p>Students who cannot choose a course due to an excuse,</p> <p style="text-align: center;">↓</p>		
<p><b>Step 1:</b> The student applies to the Institute Secretary until the last working day of the fourth week following the start of the classes.</p> <p style="text-align: center;">↓</p>		<p>- Petition</p>
<p><b>Step 2:</b> The request is sent to the Institute by the Institute Secretary and the Administrative Board makes its decision after discussion.</p> <p style="text-align: center;">↓</p>		
<p><b>Denied</b></p> <p style="text-align: center;">↓</p>	<p><b>Accepted</b></p> <p style="text-align: center;">↓</p>	
<p>The student is informed.</p>	<p><b>Step 3:</b> The decision is sent to the Student Affairs Office for processing by the Institute.</p>	<p>- Decision of the Institute Administrative Board - Student's petition</p>