T.C.
IBN HALDUN UNIVERSITY
International Office
Erasmus and International Programs Department

2026-2027 ACADEMIC YEAR FALL SEMESTER
ERASMUS+ KA-131 INTERNSHIP MOBILITY
APPLICATION ANNOUNCEMENT
(PROJECT YEAR – 2025 and 2026)

23 Nov 26	2026-2027 Fall semester Erasmus+ Internship Mobility application **start date**
24 Nov 26	**Information session** – 2.30 p.m. on Erasmus+ Student Mobility
13 Dec 26 (16:00 Istanbul time)	2026-2027 Fall semester Erasmus+ Internship Mobility application **end date**
22 Dec 26	**IHU English Exam** – 10.00 a.m. | Location: Ibn Haldun University Başakşehir Complex (exact hall will be announced later with the exam participants)
12 Jan 27	Announcement of results at international.ihu.edu.tr
13 – 18 Jan 27	Acceptance of petitions to appeal the evaluation results
20 Jan 27	Announcement of the final results of the whole application phase at international.ihu.edu.tr
TBA	Orientation Program for students who will go on an internship mobility **(participation is mandatory)**
10 Feb 27	Deadline for students who want to withdraw from their mobility to submit their waiver petition to the Erasmus and International Programs Department
12 Feb 27	Announcing new candidates from the substitute list, after the waiving of main candidates
17 March 27	Deadline to submit petition for non-grant participation

3 March 27	Deadline for submitting the waiver petition for the new candidates
17 March 27	Deadline for requesting a change of institution*
26 Aug 27	Deadline for students to deliver Learning Agreement and Acceptance Letters to Erasmus and International Programs Department

★ Potential updates to the application calendar will be shared at https://international.ihu.edu.tr/erasmus-and-exchange/ and by email announcements. It is highly recommended that our students follow our announcements regularly.

★ All activities must be terminated **before 31.12.2027**.

★ Preferred mobility date/semester cannot be changed after the application, except in cases of force majeure. Please note that **visa rejection/lack of a visa appointment does not count as force majeure.**

* Please note that **our department cannot guarantee approval for a change of institution** request, **especially for students who submitted an acceptance letter during the application phase, unless there is a well-justified reason.** All such requests are subject to evaluation and approval by the Erasmus and International Program Admission Committee. Also students with *Internships to develop digital skills (DOTs)* in their acceptance letter are not allowed to change their institution as they receive additional points for this.

APPLICATION CRITERIA

1. Being an active undergraduate/graduate/PhD student at Ibn Haldun University.
2. Academic GPA of at least 2.50/4.00 for undergraduate students, and at least 3.00/4.00 for graduate students.

   * Please make sure that your transcript is issued from e-devlet (https://www.turkiye.gov.tr/) with dates after the start of application, i.e., 23 November 2026 onwards. **Transcripts not from e-devlet, without a valid issue date or issued before November 23, 2026,** will not be accepted, and **the application will be considered invalid.**

3. A minimum English exam score from one of these exams must be obtained:
   - YÖKDİL/e-YÖKDİL/YDS/e-YDS (70/100) (valid for two years from the date of issue)
   - TOEFL (84/100) (valid for two years from the date of issue)

- PTE Academic (71/90) (valid for two years from the date of issue)
- IHU Erasmus English Exam (70/100) (valid only for this application)

IMPORTANT!
The relevant exam results are **valid for two years** from the date of receipt (except IHU Erasmus English Exam).

The IHU Erasmus English Exam is different from what students take for English prep-school (i.e., Versant Exam). Students cannot apply to Erasmus with their prep-school exam scores. **IHU Erasmus English Exam is valid only for the current mobility application call.** The result of this exam cannot be used for the upcoming mobility calls.

Only one exam result will be considered. If you mark two options during the application, your application will be considered invalid.

4. Students who will graduate next semester/year can complete their internship after graduation. However, they must apply before graduation and be an active student during the application period. Also, the internship must be completed within 12 months after graduation. Internships carried out after graduation will not be mentioned in the Diploma Supplement or Transcript. Rather, the student will keep the certificate to later prove his/her internship.

5. Double major students can only apply for the Erasmus Mobility of Internship/Study with just one of their majors in the same application period. If a double-major student applies for both of their programs to Erasmus+, all of their applications will be considered invalid.

6. Double-major students who apply for mobility must have completed at least 25 ECTS credits in their second major.

7. Students who registered for two graduate programs can only apply for the Erasmus Internship Mobility with just one of their programs. For example, if you are an MA or PhD student, you can use either one.

8. The following students **cannot apply**:

   - Students who are in the Language Preparatory year
   - Students who are in their first semester of undergraduate or graduate program in Ibn Haldun University (IHU) and have no GPA during the application period from the courses registered in IHU
   - Students who came with a transfer from another institution and are in the first semester of their registration in IHU (i.e., a transfer student who has not yet received a GPA from courses taken in IHU during the application period)
   - PhD students who have not taken the doctoral qualification exam, and are in the last period of taking the exam (check the Regulation on Graduate Studies)
   - PhD students who are in the last period of their thesis proposal defense
   - Students who are in the last period of the maximum duration of the program

9. Masters or PhD students who are currently in the 4th semester of their program and have not yet taken a seminar course and have not completed the program course load must submit a permission petition from their thesis and/or academic advisor within the application period (check the draft version of the petition, attached to the announcement email).

10. Students who have transferred from another program within IHU are eligible to apply with their current GPA.

11. Those who have participated in the Erasmus+ Study Mobility program with or without a grant in previous calls can also apply for the Erasmus Internship Mobility program.

PREPARATION PROCESS BEFORE APPLICATION

- **Students will determine the institution where the internship will take place.** Submitting a letter of acceptance is optional in the application, and brings +10 points.
- **The sector in which the internship will take place** must be a sector related to the student's current education program.
- Organizations that can provide internships are: businesses, firms, and other organizations that fit the definition of business.

* European Union Institutions and EU Agencies, and organizations that carry out EU programs and receive grants in this context, as well as our national diplomatic representations in the host country, are **not** institutions where Erasmus Internship activity can be carried out. (Non-eligible institutions are listed here: https://europa.eu/european-union/about-eu/institutions-bodies_en)

THE REQUIREMENTS FOR AN INTERNSHIP ACCEPTANCE LETTER TO BE VALID

- It should be written on a letterhead document with a date.
- Your full name should be written exactly as it appears in the passport.
- Your department and university should be indicated.
- The start and end dates of the internship should be indicated.
- The start and end dates should be on weekdays.
- The duration of the internship should be at least 60 days (although it is possible to be around 61-63 days).
- The subject of your internship, as well as your duties and responsibilities, should be briefly mentioned.
- Your internship supervisor's full name, title, and contact details should be given.
- It should be signed by your supervisor and stamped by the institution's official seal.

WHERE TO APPLY?

Applications must be made through the TURNA PORTAL. Application link:

https://turnaportal.ua.gov.tr

* Applications will start on November 23, 2026 at 00.00. Access to the application page will be unavailable before that date.

REQUIRED DOCUMENTS/FORMS

The following documents must be uploaded to the system:

- Transcript from e-Devlet **(Mandatory)**
- Scanned version of Turkish ID or residence permit **(Mandatory)**
- Letter of Acceptance (if available, and **must be in English**)
- TOEFL/YDS/YÖKDİL/e-YDS/e-YÖKDİL/PTE-Academic Exam Result (it is mandatory only for those who will not take the IHU Erasmus English Exam)
- Document proving the disadvantage mentioned in the list of criteria (if available)
- Petition for permission for the 4th-semester graduate students (if available)

* Any application with wrong documents or misleading statements will be deemed invalid.
* **Transcripts not from e-devlet, without a valid date of issue or issued before 23 November 2026,** will not be accepted, and **the application will be considered invalid.**
* All application documents must be uploaded completely to the TURNA PORTAL. Submissions after the application period will not be accepted.

EVALUATION CRITERIA

Student selections are made according to the selection criteria specified in the Erasmus+ Implementation Handbook (KA-131 Ulusal Ajans Uygulama El Kitabı).

The expected quota for 2026-2027 applications is as follows:

LEVEL OF EDUCATION	FACULTY	EXPECTED QUOTA
Undergraduate	School of Humanities and Social Sciences	12
	School of Islamic Studies	2
	School of Education	2
	School of Business	4
	School of Law	2
	School of Communication	2
Masters	School of Graduate Studies	4
	Alliance of Civilizations Institute	
PhD	School of Graduate Studies	1
	Alliance of Civilizations Institute	

★ In faculties with more than one quota, only two student from each department is eligible to receive a grant in the Internship Mobility program. (for example, only two student in the History Department can receive grant for Internship Mobility)

★ The final decision on the quotas will be made by the Erasmus and International Program Admission Committee after the application deadline, in parallel with the project budget.

The evaluation criteria and weighted scores to be used in evaluating the mobility applications are given below:

Criterion	Weighted Score

Academic achievement level	*%50 (out of a total of 100 points)*
Language level	*%50 (out of a total of 100 points)*

Other situations mentioned in the table below are also considered in the evaluation. According to these situations, deductions and increases are made to the total score.

Criterion	**Weighted Score**
To the children of martyrs and veterans	*+15 points*
Students with disabilities (provided the disability is documented) *	*+10 points*
Students for whom protection, care, or accommodation decisions have been taken within the scope of Social Services Law No. 2828 and Child Protection Law No. 5395.	*+10 points*
Students with their first-degree relatives (biological or step-relatives) or themselves receiving AFAD aid for disaster victims. *1st degree relatives mean: mother, father, child, spouse* **	*+10 points*
Benefit from the KA131 program before (with or without a grant) ***	*-10 points*
Participating in mobility in a country with citizenship	*-10 points*
Submit an internship acceptance letter at the time of application	*+10 points*
Failure to participate in the mobility without giving a timely waiver notice, despite being selected for the mobility	*-10 points*
Internships to develop digital skills (DOTs) **** *are prioritized*	*+5 points*
Applying in the scope of compulsory internship	*+5 points*
Applying to two mobility types at the same time (reduction is applied to the student's preferred mobility type)	*-10 points*

For students selected for mobility: Not participating in meetings/trainings organized by the higher education institution on mobility without an excuse (applicable if the student applies for Erasmus again)	*-5 points*
Not taking the language exam without an excuse (applicable if the student re-applies to Erasmus)	*-5 points*

* The Disability Health Board report specified in the "Regulation on Disability Assessment for Adults" published in the Official Gazette dated February 20, 2019, No. 30692 must be uploaded to TURNAPORTAL.

** This additional point is applied only once. If selected, it will not apply to the student's subsequent applications. However, if the student is not selected, the additional points will still be considered for their future applications.

*** Not applicable for BIP, PhD Short-Term and blended programs.

**** **Traineeship in digital skills (DOTs):** any traineeship where trainees receive training and practice in at least one or more of the following activities: digital marketing (e.g. social media management, web analytics); digital graphical, mechanical or architectural design; development of apps, software, scripts, or websites; installation, maintenance and management of IT systems and networks; cybersecurity; data analytics, mining and visualization; programming and training of robots and artificial intelligence applications. Generic customer support, order fulfillment, data entry, or office tasks are not considered in this category.

ARE GRANTS PROVIDED?

a) Grants are awarded to students to help cover some of their expenses during their study abroad period. The table of support grant amounts to be given to students traveling to program countries is given below:

Country groups	Host Country	Monthly Grant Internship (Euro)
1st and 2nd Group Program Countries	Germany, Austria, Belgium, Czech Republic, Denmark, Estonia, Finland, France, Cyprus, Netherlands, Ireland, Spain, Sweden, Italy, Iceland, Liechtenstein, Latvia, Luxembourg, Malta, Norway, Portugal, Slovakia, Slovenia, Greece	750
3rd Group Countries	Bulgaria, Croatia, North Macedonia, Lithuania, Hungary, Poland, Romania, Serbia	600

★ Eligible applicants who meet the specified criteria but were not awarded a grant due to budget limitations can participate in the mobility program without a grant by submitting a petition to the Erasmus and International Programs Department.

★ The minimum activity period is a minimum of 2 months for each student, and a maximum of 2 months' grant can be provided for students who are entitled to internship mobility during this period. Students who leave the program before this period is completed, will not be able to receive a grant unless there is a force majeure. Those who had to leave the program earlier due to force majeure must provide official documentation to support this claim.

b) TRAVEL GRANT

Unlike previous years, this year, a travel grant will be awarded to students based on the distance between Ibn Haldun University and the partner institution. The distance will be calculated using the distance calculator: https://erasmus-plus.ec.europa.eu/resources-and-tools/distance-calculator

Obtained "km" value	Standard Travel Grant Amount (Euro)	Green Travel Grant Amount (Euro)
10-99 km	28	56
100 - 499 km	211	285
500 - 1999 km	309	417
2000 - 2999 km	395	535
3000 - 3999 km	580	785
4000 - 7999 km	1188	1188
8000 km and beyond	1735	1735

* **Green travel** means using low carbon emission transportation. This includes buses, trains, and car sharing. To qualify for green travel support, you must use green transportation for both the outgoing and return trips, and more than half of your total journey must be completed with green vehicles.

** Students who travel to the relevant country before the mobility starts and/or return to Türkiye the day after the mobility ends are eligible for individual support grant for their travel days. A grant can be provided for a maximum of 2 days (1 day for departure, 1 day for return). Calculation of this part of the grant depends on the tickets, hence will be evaluated later after

submission of the documents.

OPPORTUNITIES AND ADDITIONAL GRANT SUPPORT FOR DISABLED AND DISADVANTAGED PARTICIPANTS

Disadvantaged participants can be given an additional monthly grant of € 250 in addition to the grant they receive for internship mobility, which lasts between 2 and 12 months. To provide more grants to disadvantaged students, the IHU Erasmus and International Programs Department must submit an additional grant request to the Turkish National Agency. Additional grant requests can be made within the contract period, but in any case, no later than 60 days before the end of the contract. The Center evaluates each application individually and determines whether an additional grant can be awarded, and if so, the appropriate amount of the grant. Applications will be forwarded to the National Agency by the Erasmus and International Programs Department of our university.

In order for the grant in question to be awarded, the disadvantaged participant is defined as an individual with limited economic and social opportunities and who fits into the following sub-categories:

- Subject to Law No. 2828 (Those who have a protection, care, or shelter decision by the Ministry of Family and Social Services (Aileler ve Sosyal Hizmetler Bakanlığı) pursuant to Law No. 2828)
- Students for whom a protection, care, or accommodation decision has been taken within the scope of Child Protection Law No. 5395
- Those who receive an orphan/death pension
- Veterans, spouses, and children of martyrs/veterans
- Persons who are granted financial support for themselves or their families (proof required during the application phase by obtaining a document that indicates the student received financial support from municipalities, public institutions, and organizations such as ministries, Social Assistance and Solidarity Foundations (Sosyal Yardımlaşma ve Dayanışma Vakıfları), Directorate General of Foundations (Vakıflar Genel Müdürlüğü), Kızılay, AFAD)
- Disabled students
- Individuals whose parents or guardians receive disability or social assistance pensions, under the Law No. 2022, dated 01.07.1976 (65 Yaşını Doldurmuş Muhtaç, Güçsüz Ve Kimsesiz Türk Vatandaşları İle Engelli Ve Muhtaç Türk Vatandaşlarına Aylık Bağlanması Hakkında Kanun)
- Students with their first-degree relatives (biological or step-relatives) or themselves receiving AFAD aid for disaster victims.

WHAT ARE THE MATTERS TO BE CONSIDERED?

1. All activities must be terminated **before 30.12.2027**.
2. The grant allocated is a maximum of 2 months per student. Those who would like to have more months with/without a grant should write a petition after the evaluation period is done.
3. **If a student does not complete the participant survey (EU Survey)**, 20% of the total final grant cannot be given, unless technical reasons were the cause.
4. **The minimum duration of activity is a minimum of 2 months for each student.** Students who leave the program before this period is completed will not be able to receive a grant unless there is a force majeure. Students who need to leave the program earlier than anticipated due to unforeseen circumstances must provide official documentation to support their claim.
5. If the documents proving participation in the mobility (certificate of participation) are not submitted, the mobility will be deemed invalid, and the student will not be paid a grant; the previously paid grant will be reclaimed from the student.
6. For students who have completed the activity period of at least 2 months and return sooner than the time specified in the invitation letter, the amount to be deducted is determined based on the number of activity days not completed.
7. The maximum duration of activity is 12 months for all students. Integrated doctoral students can have a 24-month activity duration.
8. Students who wish can waive financial support. Non-grant students are also subject to an evaluation process alongside other applications and undergo the same process as grant students. Students who want to participate in an Erasmus+ Internship Mobility program at their own expense must submit a petition for participation without a grant. The petition should be submitted after the announcement of the results and at least three months before the termination date indicated in the calendar above (i.e., before 30.09.2027).
9. In cases not specified in the announcement, the rules in the Erasmus+ Implementation Handbook (KA-131 Ulusal Ajans Uygulama El Kitabı) will apply.
10. **The details that will be encountered before, during, and after the mobility for eligible students participating in the Erasmus+ Internship Mobility will be explained in the Erasmus+ Internship Mobility Orientation, which is compulsory** (check the calendar above).

For detailed information on the entire Student Mobility for Internship program, please visit our website at https://international.ihu.edu.tr/en/outgoing-internship-mobility or contact the Erasmus and International Programs Department to schedule an appointment.

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Below is the list of websites or databases that can guide students on their research to find an internship place (Don't forget that these websites are for recommendation purposes only, and sharing this doesn't mean we're responsible for finding an internship or the quality of the internship. It is the responsibility of the student to find an internship place.)

https://erasmusintern.org

http://www.praxisnetwork.eu/

https://graduateland.com/

http://euconnect.org/

https://www.monster.com/geo/siteselection

https://tr.indeed.com/

http://www.traineeup.com/en/

https://www.trainingexperience.org

http://placementinportugal.com

https://www.partnershipinternational.ie

https://europe-internship.com

https://www.atlasnova.eu/

https://www.linkedin.com/