



ACADEMIA

College of Short-Cycle
Higher Education



IBN HALDUN
UNIVERSITY



Co-funded by the
Erasmus+ Programme
of the European Union

**2024-2025 ACADEMIC YEAR SPRING SEMESTER
ERASMUS + BIP STAFF MOBILITY FOR TEACHING
APPLICATION ANNOUNCEMENT
(PROJECT YEAR – 2024)**

7-March-25	2024-2025 Spring semester Erasmus+ BIP Staff Mobility for Teaching application start date
10-March-25	15:00 Istanbul Time – Online information session for academic staff members regarding Erasmus+ BIP Staff Mobility for Teaching
13-March-25 (16:00 Istanbul time)	2024-2025 Spring semester Erasmus+ BIP Staff Mobility for Teaching Mobility application end date
17-March-25	Announcement of evaluation results at international.ihu.edu.tr
18-March-25	Acceptance of petitions to appeal the evaluation results
19-March-25	Announcement of Final Results at international.ihu.edu.tr
22-March-25	Deadline for staff who have renounced their Erasmus right to submit their “waiver petitions” to the Erasmus and International Programs Department
23-March-25	Announcing new candidates from the substitute list, after the waiving of main candidates
24-March-25	Nomination of participants to the receiving institution

- ★ Potential updates to the application calendar will be shared at <https://international.ihu.edu.tr/erasmus-and-exchange/> and through email platforms of IHU). It is highly recommended that our staff follow our announcements regularly.
- ★ The program is organized by Academia College of Short-Cycle Higher Education. In case of cancellation of the program by the host institution, neither the EU Commission, Turkish National Agency nor IHU Erasmus+ and International Programs Department can be held responsible for any financial loss or damage.



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WHAT IS BIP?

Blended Intensive Program Mobility is a type of mobility that is part face-to-face and part online. The participant is obliged to attend both face-to-face and online sessions, and must submit the requested assignment or projects.

WHERE AND WHEN DOES THE BIP STAFF MOBILITY FOR TEACHING TAKE PLACE?

ACADEMIA, College of Short-Cycle Higher Education
Glavni trg 17b, SI-2000 **Maribor, Slovenia**

You are expected to participate in the program **ON-SITE** from the 26th to the 30th of May 2025. **The program will be held in English.**

WHO CAN APPLY?

- Academic staff who are full/part time employed and actively working in the institution for more than 6 months from the following departments:
 - School of Education
 - School of Management
 - School of Communication
- Research assistants who do not have official authority to teach cannot participate in Teaching Mobility.

WHO CANNOT APPLY?

Staff employed through service procurement or staff members who are not in the list given above, **cannot** apply the current call of application for Erasmus+ Staff Mobility for Teaching.

WHERE DO I APPLY?

Applications must be made through TURNA PORTAL <https://turnaportal.ua.gov.tr> until the deadline announced by the Erasmus and International Programs Department.

WHAT DOCUMENTS/FORMS ARE NEEDED FOR SUBMISSION?

At the time of application, the following documents must be uploaded.

- Letter of intent indicating 1 method + 1 subject/field of the teaching activity (**Mandatory**)
- Turkish ID/residency permit (**Mandatory**)
- TOEFL/YDS/YÖKDİL/e-YDS/e-YÖKDİL Exam Result (if available)*
- Document verifying disability and disadvantage of the applicant with the specified criteria (if available)**



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- * Language test results taken within the **last 5 years** are valid.
- **Check the Assessment Criteria Table given below in this document.

HOW IS THE EVALUATION MADE?

Applications will be evaluated by the IHU Erasmus and International Programs Admission Commission and will be based on the criteria determined by the Turkish National Agency and announced below.

The **expected quota** for Staff Mobility for Teaching is 3.

- ❖ In case there is no application, the program will be canceled and the grant will be transferred to other types of mobility calls (student or staff) as to be decided and announced later by the Erasmus admission committee.
- ❖ In faculties/administrative departments with more than one application, only one staff from the same department can receive a grant for the Staff Mobility of Teaching (for example, only one staff in the History Department can have a grant for Staff Mobility for Teaching). The department classification of Human Resources will be taken as a reference.
- ❖ Within the scope of Teaching Mobility in the 2024-2025 Academic Year, respectively;

Participating in the mobility for the first time	+20
Benefit from previous related activity	-10
Applying from the department that will be involved in the mobility for the first time (i)	+10
Attended 1 time	+8
Attended 2 times	+5
Attended 3 times	+3
Attended 4 times or more	0
Writing and applying Erasmus KA-171, EMJM, EMDM, Jean Monnet Actions or Jean Monnet Network/Debate project (ii)	+10
Applying to an institution that has not been visited before (only for Training Mobility)	+10
Applying to KA-131 Staff Mobility more than once in the same academic year	-5
Applying to two mobility types at the same time (reduction is applied to the applicant's preferred mobility type)	-10



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Applying to participate in the mobility in the country of citizenship	-10
Contributing to the signing of a new Erasmus agreement (if the agreement is for only staff mobility)	+5
Contributing to the signing of a new Erasmus agreement (if the agreement is for both student and staff mobility)	+10
Being an Erasmus (Academic) Coordinator more than 12 months	+5
Having withdrawn late from the previous application call	-20
Language Score (English)	10%
Language Score (Country of Mobility) (iii)	20%
Disabled staff (iv)	+20
Veteran staff, staff with martyr in the first degree family, veteran spouses and children	+10
Activity consisting artificial intelligence (v)	+5
Staff with their first degree relatives or themselves receiving AFAD aid for disaster victims. <i>1st degree relatives mean: mother, father, child, spouse (vi)</i>	+10
Working Time at IHU (day x %0.5)	+

- (i) The departments will be classified according to the list provided by the Human Resources.
- (ii) This additional score will be applied only for Staff Mobility for Teaching applications.
- (iii) Only a single foreign language test result will be included in the scoring. The exam result with the highest scores for more than one language is taken into consideration.
- (iv) The Disability Health Board report specified in the "Regulation on Disability Assessment for Adults" published in the Official Gazette dated February 20, 2019, No. 30692 must be uploaded to TURNAPORTAL.
- (v) This additional point is applied when the use/application of artificial intelligence tools is involved in mobility activities. The use of these tools must be specified in the mobility documents (i.e. acceptance letter and/or Mobility Agreement).
- (vi) This additional point will be applied to the preferred application of staff who have more than one application. This additional point is applied only once. If selected, it will not apply to the staff's subsequent applications. However, if the staff is not selected, the additional points will continue to be applied to their future applications.

WHAT EXPENSES WILL BE COVERED?



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Each participant will receive the following grant amount from 2024-1-TR01-KA131-HED-000201064 Erasmus+ project: 1074€ (153€ for daily grant + 309€ for travel). Participants are expected to cover their own expenses from the given budget. No extra grant will be allocated as part of the project rules.

ARE THERE OPPORTUNITIES AND ADDITIONAL GRANT SUPPORT FOR DISABLED AND DISADVANTAGED PARTICIPANTS?

- Beneficiaries with disabilities participating in the Erasmus+ Program can be given additional grants to assist their special needs in addition to the standard grants they receive. Acceptance letter received from the host institution abroad should state that the institution is aware of the needs of the staff and that they can accept the participant.
- In order to be able to receive additional grants to disabled staff, Erasmus+ and International Programs Department should request an additional grant for the staff from the Turkish National Agency. Additional grant requests can be made within the contract period, but in any case, up to 60 days before the end of the contract. Staff with disability will need to contact the Erasmus and International Programs Department for filling the “SPECIAL NEEDS SUPPORT ADDITIONAL GRANT REQUEST FORM”. The National Agency evaluates each application individually; it decides whether an additional grant can be given and, if so, the appropriate amount of grant. The forms will be forwarded to the National Agency by the Erasmus and International Programs Department of our university.
- For detailed information on the Staff Mobility for Teaching/Training, you can check our website <https://international.ihu.edu.tr/en/outgoing-staff-exchange> or contact the Erasmus and International Programs Department.

WHAT ARE THE MATTERS TO BE CONSIDERED BY CANDIDATES CONSIDERING PARTICIPATION IN MOBILITY?

- Details of the BIP program are available in a different document, please refer to that and contact us for more information on erasmus@ihu.edu.tr.
- Participants who do not complete the entire program are required to return the full amount of the grant they have received.
- In cases not specified in the announcement, the rules in the Erasmus+ Implementation Handbook (2024 KA-131 Ulusal Ajans Uygulama El Kitabı) and Directive of IHU Erasmus+ and International Programs will apply.

Erasmus and International Programs

(REK. 1.32)

Phone: +90 212 692 02 12 Extension: 1109 - 1116

Academia International Staff Week 2025: Innovative Teaching in Action

[Academia](#) is excited to invite educators from around the world to the **Academia International Staff Week 2025**, a week-long event focusing on **Innovative Teaching Methodologies**. This year's event provides a hands-on, interactive learning experience for educators, featuring a diverse range of pedagogical approaches aimed at transforming the classroom experience.

Throughout the week, participants will engage with cutting-edge teaching methods such as **Flipped Classrooms**, **Project-Based Learning (PBL)**, and **Gamification in Education** while also exploring the impact of **AI and Digital Tools in Education**. The program will combine expert lectures, practical workshops, pilot lecture deliveries, and group discussions designed to translate these innovative approaches into everyday teaching practice.

Equip your staff members & institution with the knowledge to shape the classrooms of tomorrow.

 **Event Dates:** May 26–30, 2025

 **Location:** Academia, Slovenia

What Are the Event Highlights?


- ◆ **Learning:** Engage in thought-provoking lectures and hands-on workshops covering key innovative teaching methods, such as:
 - Flipped Classroom: Shifting lectures so students review lecture content at home, and class time is used for interactive activities, discussions, or problem-solving.
 - Project-Based Learning (PBL): Using real-world challenges so students' work requires critical thinking, collaboration, and application of knowledge.
 - Use of AI & Digital Tools in Education: Exploring how artificial intelligence and other digital tools can transform teaching and learning experiences.
 - Gamification in Education: Applying game-based strategies to boost student engagement.
 - Hybrid and Remote Learning: Developing strategies for managing diverse and online classrooms.


- ◆ **Applying:** Put innovative teaching methods into practice by delivering one 45-minute guest lecture for Academia's students and observing (at least) one colleague's lecture.

- ◆ **Knowledge Sharing:** Give and receive constructive feedback from peers and experts to refine teaching approaches and enhance future applications.


Why Should Your Staff Attend?


 **Guest Experts & International Perspectives** – Insights from global education professionals.

 **Hands-On Experience** – The program will include a practical implementation of a pilot lecture & feedback.

 **Digital Learning Resources** – Access to an online repository with program materials and tools.

+Bonus Points+

 **Networking & Collaboration** – Opportunities to build international partnerships and share best practices with peers from various academic environments.

 **Cultural experience** – Immerse yourself in Slovenia's natural and cultural beauties.



 **Check out our similar event from last year - Academia International Staff Week 2024:** <https://youtu.be/01RD6azxf98?feature=shared>



List of Innovative Teaching Methods & Subjects/Fields for the 45-minute guest lecture

INSTRUCTIONS:

Below is the list of teaching methods and subjects/fields each participant of the 'Innovative Teaching in Action' training program **should pick from (1 method + 1 subject/field)**. Based on the selection, each participant will get one timeslot assigned to deliver a 45-minute guest lecture during the program in Maribor to Academia students (one 45-minute lecture between Monday and Thursday in the afternoon).

The idea is that the participant researches and learns about the method, then uses it in action and delivers a lecture on the topic of their choice. We suggest choosing from the topics (of the field selected) that the staff member is especially passionate about or has extensive expertise in, or presenting good practices from your country/region.

The staff member will be supported in learning about the method via the virtual component before the program in Maribor, lectures/workshops during the program in Maribor, and will gain valuable peer feedback on their lecture delivery during the program in Maribor.

Innovative Teaching Methods

- Flipped Classroom
- Project-Based Learning
- Use of AI & Digital Tools
- Gamification
- Hybrid and Remote Learning

Subjects/Fields

- 3D Animation (for Media Production students)
- Video Production (After Effects) (for Media Production students)
- Photography (for Media Production students)
- Graphic Design (for Media Production students)
- Cloud Computing (for Computer Science / Informatic students)
- Strategic HR Management (for Economy students)
- Technical Equipment in Security Systems (for Security Engineering students)
- Business Mathematics with Statistics (for Economy students)
- Social Media Campaign Planning (Digital Marketing) (for Economy students)
- Web Production (for Media Production students)
- Cost Calculation and Business Operations (for Construction & Civil Engineering students)
- Tool Manufacturing and Maintenance (for Mechanical Engineering students)

Academia International Staff Week 2025: Innovative Teaching In Action

Date & Place: 26 – 30 May 2025 / Maribor / SLOVENIA

DATE	26/5	27/5	28/5	29/5	30/5
TIME/ DAY	MON	TUE	WED	THU	FRI
9:30-10:00	Registration				
10:00-10:30	Welcoming Session: <i>Introduction of program & Ice Breakers</i> (Žan Dapčević and Barbara Jožičič, Academia) - big hall, 4 th floor	Lecture: <i>Flipped Classroom</i> (engaging students beyond lectures), TBA - big hall, 4 th floor	Lecture: <i>Use of AI & Digital Tools in Education</i> (transforming teaching & learning experience), TBA - big hall, 4 th floor	Lecture: <i>Hybrid and Remote Learning</i> (strategies for online classrooms), TBA - big hall, 4 th floor	Exploration of Slovenian Sights & Culture: <i>Organized trip to cultural & tourist attractions</i> (details TBA). <i>Delivery of Certificates of Attendance.</i>
10:30-11:00					
11:00-11:30	Opening Session: <i>Introduction to Innovative Teaching Methodologies</i> (TBA) - big hall, 4 th floor	COFFEE BREAK – lobby, 4 th floor			
11:30-12:00					
12:00-12:30	Organized Lunch & Networking - Rožmarin Restaurant	Workshop/Lecture: <i>Project-Based Learning</i> (real-world challenges in the classroom), TBA - big hall, 4 th floor	Workshop/Lecture: <i>Gamification in Education</i> (game-based learning), TBA - big hall, 4 th floor	Group Feedback Session: <i>Suggestions on Pilot Deliveries</i> , TBA - big hall, 4 th floor	
12:30-13:00					
13:00-13:30					
13:30-14:00	COFFEE BREAK – lobby, 4 th floor	FREE TIME			
14:00-14:30	E+Career Cocktail: <i>Introduction of your institution's Opportunities to Academia Students</i> (E+ Study/Traineeship Mobilities and/or continuation of studies Bachelor/Masters level) (each participating University 10 min presentation, Q&A session) - big hall, 4 th floor				
14:30-15:00					
15:00-15:30					
15:30-16:00	FREE TIME				
16:00-16:30					
16:30-17:30	Delivering Guest Lectures for Academia Students & Peer Observation: <u>EACH PARTICIPANT</u> (during the whole week; according to assigned timeslot): <ul style="list-style-type: none"> • 1x 45-minute guest lecture delivery for Academia students by using a selected innovative method to deliver the topic of their choice • (at least) 1x peer observation of a 45-minute lecture of a colleague 				