

İBN HALDUN UNIVERSITY
SENATE MEETING DECISIONS

MEETING DATE	: 16.02.2024
MEETING NUMBER	: 2024/04
MEETING PLACE	: 1st Floor Rectorate Senate Room
MEETING TIME	: 09.30

SENATE MEMBERS

Prof. Dr. Atilla ARKAN	Rector/Faculty of Islamic Sciences Vice Dean / Faculty of Humanities and Social Sciences Dean V.
Prof. Dr. Ali YEŞİLIRMAK	Vice Rector / Dean of Faculty of Educational Sciences
Prof. Dr. Mustafa Kemal YILMAZ	Vice Rector/Dean of Faculty of Management Sciences
Prof. Dr. Ömer ÇINAR	Dean of the Faculty of Law
Prof. Dr. İzzet BOZKURT	Dean of Faculty of Communication
Prof. Dr. Ali Osman KUŞAKCI	Institute of Graduate Studies Institute Director
Assoc. Prof. Vahdettin IŞIK	Alliance of Civilisations Institute Institute Director
Lecturer Muhammet Furkan ALPAT	Director of the School of Foreign Languages
Lecturer Dr. Mehmet Akın BULUT	Faculty of Educational Sciences/Senator Member
Prof. Dr. Şükrü YILDIZ	Faculty of Law/Senator Member
Prof. Dr. İsmail Arda ODABAŞI	Faculty of Communication/Senator Member
Prof. Dr. Halil BERKTAY	Faculty of Humanities and Social Sciences/Senator Member
Lecturer Dr. İhsan KAHVECİ	Faculty of Islamic Sciences/Senator Member
Prof. Dr. Ümit HACIOĞLU	Faculty of Management Sciences/Senator Member
Sebahattin BELİK	Secretary General / Rapporteur
Samet YURDUSEVEN	Student Representative

MEETING QUORUM

Senate Meeting was held under the chairmanship of Rector Prof. Dr. Atilla ARKAN. Eighteen (18) of the 18 (eighteen) Senate members attended the meeting. The meeting quorum was met and the following agenda items were discussed.

AGENDA

1. Discussing the status of having the priority of application according to the "Undergraduate and Graduate Education and Examination Regulations of our University on the issues covered by the Lisbon Recognition Convention.
2. To discuss the request to add "Classical Armenian II" course to the language courses pool, based on the letter dated 15.02.2024 and numbered 37155 of the Directorate of the School of Foreign Languages of our university.

3. Based on the letter dated 13.02.2024 and numbered 36994 of the Directorate of the Alliance of Civilisations Institute of our university;
 - a) Determination of the student quota and application dates for the fall semester of the 2024-2025 academic year for master's and doctoral programmes,
 - b) Determination of the criteria to be sought in the students to be admitted to the 1st Application Period of the fall semester of the 2024-2025 academic year for master's and doctoral programmes and the application criteria and conditions,
 - c) To discuss the juries of the candidates applying for master's and doctoral programmes, jury evaluation criteria and weights and
4. Discussing the Quality Assurance Directive of our university.
5. Discussing the revision of the Personal Research Fund Directive of our university.
6. Based on the letter of the Department of International Relations of our university dated 08.02.2024 and numbered 36402; To discuss the revision of Erasmus Directive and commissions.
7. Based on the principles of the Principles and Procedures Regarding Distance Education in Higher Education Institutions of the Presidency of the Council of Higher Education, the courses to be given at our University in the spring semester of the 2023-2024 academic year, the methods of processing the courses and determining the way the exams are held.

DECISIONS

DECISION 1- It was unanimously decided by the participants of the meeting that the contract has the priority of application according to the "University Undergraduate Education and Examination Regulations" and the "University Graduate Education and Training Regulations" on the issues covered by the Lisbon Recognition Convention.

DECISION 2- Based on the letter dated 15.02.2024 and numbered 37155 of the Directorate of the School of Foreign Languages of our university, it was unanimously decided by the participants of the meeting to add the courses specified in the table below to the language courses pool as of the spring semester of the 2023-2024 academic year. **ANNEX-1**

Course Code and Name	T+U	K	ECTS	Course Type (C/E)
ARM 302 Classical Armenian II	(1+4)	3	5	E
ARM 502 Classical Armenian II	(1+4)	0	5	E
ARM 502C Classical Armenian II	(1+4)	3	5	E

DECISION 3- Based on the letter dated 13.02.2024 and numbered 36994 of the Directorate of the Alliance of Civilisations Institute of our university;

- a) To accept the student quotas and application, scientific evaluation exam and registration schedule for the autumn semester of 2024-2025 academic year as stated in the table below,

PROGRAMME	QUOTA	
	International Nominees	Turkish Citizen Candidates
Master's Degree in Civilisation Studies	12	8
Doctorate in Civilisation Studies	6	4
TOTAL	30	

Alliance of Civilisations Institute First Application Period Programme	International Application Dates	Turkish Citizen Application Dates
Application Start and End	28 February 2024-12 May 2024	28 February 2024-7 June 2024
Written Examination and Interviews	13-24 May 2024	10-21 June 2024
Deadline for Notification of Accepted Candidates to the Office of Student Affairs and Announcement	31 May 2024	28 June 2024
Sending Acceptance Letters	07 June 2024	05 July 2024
Registration Period	02- 13 September 2024	22 July-02 August
2024-2025 Period Start	30 September 2024	30 September 2024

- b) The criteria to be sought in the students for their applications to the doctorate and master's programmes for the autumn semester of the 2024-2025 academic year and the application criteria and conditions as stated in Annex-2, **ANNEX-2**
- c) The evaluation jury and the evaluation criteria and weights to be made by the evaluation jury regarding the candidates who applied to the PhD programme in the autumn semester of the 2024-2025 academic year, as stated in Annex-3, **ANNEX-3**

It was unanimously decided by the participants of the meeting.

DECISION 4- It was unanimously decided by the participants of the meeting to accept the Quality Assurance Directive of our University as stated in Annex-4. **ANNEX-4**

DECISION 5- It was unanimously decided by the participants of the meeting to submit the revision of the Personal Research Fund Directive of our University as stated in Annex-5 to the Board of Trustees. **ANNEX-5**

DECISION 6- Based on the letter dated 08.02.2024 and numbered 33402 of the Department of International Relations of our university;

- a) To revise the Erasmus Directive of our university as stated in Annex-5, **ANNEX-6**
- b) To accept the Erasmus Coordinators of our university as stated in the table below,

Date: 16.02.2024 Meeting No: 2024/04 Time: 09.30

ERASMUS AND EXCHANGE PROGRAMS DIRECTORATE		
DEPARTMENT (UNDERGRADUATE) AND GRADUATE ERASMUS PROGRAM COORDINATOR LIST 2023-2024		
International Office Department / Erasmus and International Student Exchange Coordinator Charter Owner: Atilla Arkan		
Institutional Coordinator	Enes Yalman	enes.yalman@ihu.edu.tr
Unit Coordinator	Enes Yalman (Birime personel alımı yapılabildiği kadar)	enes.yalman@ihu.edu.tr
Unit Specialist	Senior Spec. Nurefşan Çelenk Hamdan	nurefsan.hamdan@ihu.edu.tr
Unit Specialist	Spec. Usame Arslan	usame.arslan@ihu.edu.tr
Unit Specialist	Asst. Spec. Ceydanur Yavuz	ceydanur.yavuz@ihu.edu.tr
Faculty of Educational Sciences Coordinator	Prof. Dr. Özcan Erkan Akgün	ozcan.akgun@ihu.edu.tr
Guidance and Psychological Counseling Department and SGS Guidance and Psychological Counseling Department Coordinator	Doç. Dr. Ayşe Dilşat Yakut	ayse.yakut@ihu.edu.tr
SGS Educational Institutions Management Department Coordinator	Doç. Dr. Ayşe Dilşat Yakut	ayse.yakut@ihu.edu.tr
SGS Philosophical, Social and Historical Foundations of Education Department	Doç. Dr. Ayşe Dilşat Yakut	ayse.yakut@ihu.edu.tr
Faculty of Law Coordinator	Arş. Gör. Ömer Faruk Kafalı	faruk.kafali@ihu.edu.tr
Law Department Coordinator	Arş. Gör. Ömer Faruk Kafalı	faruk.kafali@ihu.edu.tr
SGS Private Law Department Coordinator	Arş. Gör. Ömer Faruk Kafalı	faruk.kafali@ihu.edu.tr
SGS International and Comparative Law Department Coordinator	Arş. Gör. Ömer Faruk Kafalı	faruk.kafali@ihu.edu.tr
Communication Faculty Coordinator	Doç. Dr. Mehmet Karanfiloğlu	mehmet.karanfiloglu@ihu.edu.tr
Media and Communication Department Coordinator	Doç. Dr. Mehmet Karanfiloğlu	mehmet.karanfiloglu@ihu.edu.tr
SGS Radio, Television and Cinema Department Coordinator	Doç. Dr. Mehmet Karanfiloğlu	mehmet.karanfiloglu@ihu.edu.tr
Faculty of Humanities and Social Sciences Coordinator	Prof. Dr. Alev Erkilet	alev.erkilet@ihu.edu.tr
Philosophy Department and SGS Philosophy Department Coordinator	Arş. Gör. Rıza Tevfik Kalyoncu	riza.kalyoncu@ihu.edu.tr
Economics Department and SGS Economics Department Coordinator	Dr. Asad Ul Islam Khan	asad.khan@ihu.edu.tr
Comparative Literature Department Coordinator	Dr. Öğr. Üyesi Emine Hoşoğlu Doğan	emine.dogan@ihu.edu.tr
Psychology Department and SGS Clinical Psychology Coordinator	Dr. Öğr. Üyesi Ebru Morgül	ebru.morgul@ihu.edu.tr
Political Science and International Relations Department and SGS Political Science and International Relations Department Coordinator	Dr. Öğr. Üyesi Ahmet Yusuf Özdemir	ayusuf.ozdemir@ihu.edu.tr
Sociology Department and SGS Sociology Department Coordinator	Dr. Öğr. Üyesi Tesnim Khriji	tesnim.khriji@ihu.edu.tr
History Department and SGS History Department Coordinator	Prof. Dr. Halil Bertkay	halil.berktay@ihu.edu.tr
SGS Turkey Studies Department Coordinator	Prof. Dr. Halil Bertkay	halil.berktay@ihu.edu.tr
Coordinator of the Faculty of Islamic Sciences	Dr. Öğr. Üyesi Navid Chizari	navid.chizari@ihu.edu.tr
Department of Basic Islamic Sciences and SGS Department of Basic Islamic Sciences Coordinator	Dr. Öğr. Üyesi Navid Chizari	navid.chizari@ihu.edu.tr
SGS Religious Studies Department Coordinator	Dr. Öğr. Üyesi Navid Chizari	navid.chizari@ihu.edu.tr
Faculty of Management Coordinator	Prof. Dr. Ümit Hacıoğlu	umit.hacioglu@ihu.edu.tr
Business Administration Department and SGS Business Administration Department Coordinator	Dr. Öğr. Üyesi Omar Kachkar	omar.kachkar@ihu.edu.tr
SGS Financial Economics Department Coordinator	Dr. Öğr. Üyesi Omar Kachkar	omar.kachkar@ihu.edu.tr

SGS Air Transport Management Department Coordinator	Dr. Öğr. Üyesi Omar Kachkar	omar.kachkar@ihu.edu.tr
SGS Big Data and Business Analytics Department Coordinator	Dr. Öğr. Üyesi Omar Kachkar	omar.kachkar@ihu.edu.tr
Alliance of Civilizations Institute Coordinator	Dr. Öğr. Üyesi Ercüment Asil	ercument.asil@ihu.edu.tr
Civilization Studies Department Coordinator	Dr. Öğr. Üyesi Ercüment Asil	ercument.asil@ihu.edu.tr
Language School Coordinator	Öğr. Gör. Mahmut Uğur Arslan	mahmut.arslan@ihu.edu.tr

- c) It was unanimously decided by the participants of the meeting to accept the Erasmus and International Programmes Directorate Selection and Acceptance Commission as stated in the table below.

İBN HALDUN UNIVERSITY INTERNATIONAL OFFICE DEPARTMENT DIRECTORATE OF ERASMUS AND INTERNATIONAL PROGRAMMES DIRECTORATE OF ERASMUS AND INTERNATIONAL PROGRAMMES DIRECTORATE SELECTION COMMITTEE		
Commission Chairperson		
Vice Rector (Prof. Dr.)	Mustafa Kemal Yılmaz	mustafa.yilmaz@ihu.edu.tr
Principal Members of the Commission		
Prof. Dr. Faculty Member	İbrahim Vehbi Baysan	vehbi.baysan@ihu.edu.tr
Head of Department	Enes Yalman	enes.yalman@ihu.edu.tr
Expertise	Nurefşan Çelenk Hamdan	nurefsan.hamdan@ihu.edu.tr
Substitute Members of the Commission		
Prof. Dr. Faculty Member	Faruk Yaşlıçimen	faruk.yaslicimen@ihu.edu.tr
Senior Expert	Osama Arslan	usame.arslan@ihu.edu.tr
Dr. Lecturer	Riza Tevfik Kalyoncu	riza.kalyoncu@ihu.edu.tr

DECISION 7- Based on sub-paragraph b of Article 6 of the Procedures and Principles Regarding Distance Education in Higher Education Institutions of the Presidency of the Council of Higher Education, considering that the main application in the education process is face-to-face education, it was unanimously decided to open the courses specified in Annex-7 in the Preparatory, Undergraduate and Graduate programmes of our University in the spring semester of the 2023-2024 academic year, to carry out the educational activities remotely at a maximum rate of 30 percent and to conduct all exams face-to-face and to notify the Presidency of the Council of Higher Education. **ANNEX-7**