

MEETING DATE	: 22.12.2023
MEETING NUMBER	: 2023/22
MEETING PLACE	: 1st Floor Rectorate Senate Room
MEETING TIME	: 09:00

SENATE MEMBERS

Prof. Dr. Atilla ARKAN	Rector
Prof. Dr. Ali YEŞİLIRMAK	Vice Rector / Dean of Faculty of Educational Sciences
Prof. Dr. Mustafa Kemal YILMAZ	Vice Rector / Dean of the Faculty of Management Sciences
Prof. Dr. Ömer ÇINAR	Dean of the Faculty of Law
Prof. Dr. İzzet BOZKURT	Dean of Faculty of Communication
Prof. Dr. Alev ERKİLET	Dean of the Faculty of Humanities and Social Sciences
Assoc. Prof. Ali Osman KUŞAKCI	Institute of Graduate Studies Institute Director
Dr.Lecturer Vahdettin IŞIK	Institute of Alliance of Civilisations Institute Director (<i>Approved</i>)
Lecturer Muhammet Furkan ALPAT	Director of the School of Foreign Languages
Dr. Lecturer Mehmet Akın BULUT	Faculty of Educational Sciences/Senator Member
Prof. Dr. Şükrü YILDIZ	Faculty of Law/Senator Member
Prof. Dr. İsmail Arda ODABAŞI	Faculty of Communication/Senator Member
Prof. Dr. Halil BERKTAY	Faculty of Humanities and Social Sciences/Senator Member
Dr. Lecturer İhsan KAHVECİ	Faculty of Islamic Sciences/Senator Member
Prof. Dr. Ümit HACIOĞLU	Faculty of Management Sciences/Senator Member (<i>Approved</i>)
Sebahattin BELİK	Secretary General / Rapporteur
Samet YURDUSEVEN	Student Representative (<i>Approved</i>)

MEETING QUORUM

Senate Meeting was held under the chairmanship of Rector Prof. Dr. Atilla ARKAN. Fifteen (15) out of 17 (seventeen) Senate members attended the meeting. The meeting quorum was met and the following agenda items were discussed.

AGENDA

1. Discussing the implementation of the "Student Workload Determination Questionnaire" in order to determine the ECTS student workloads related to the courses given at our university.
2. To discuss the course code change request of SPS 106 Introduction to Islamic Civilisation course, based on the letter dated 12.12.2023 and numbered 34317 of the Department of Common Courses of our university.

3. To discuss the request for adding an elective course to the Islamic Sciences Undergraduate Curriculum, based on the letter of the Dean of the Faculty of Islamic Sciences of our university dated 19.11.2023 and numbered 34544.
4. Discussion of the application calendar, evaluation criteria, postgraduate education processes, based on the letter dated 22.12.2023 and numbered 34703 of the Directorate of Graduate Education Institute of our university.

DECISIONS

DECISION 1- In addition to the "Student Satisfaction Survey" applied at our university, it was planned to conduct a "Student Workload Determination Survey" in order to determine ECTS student workloads, and it was unanimously decided by the participants of the meeting to accept the survey questions as stated in Annex-1, and to carry out the implementation process of the survey as follows as of the end of the autumn semester of the 2023-2024 academic year. **ANNEX-1**

Questionnaire Application Process

- The survey application is planned to be added to the student system after the final exams and before the final exam grade.
- Determination of the results; Since the answers given to the questionnaire will be in the form of numbers, it is aimed to control the ECTS of the courses by taking the sum of the answers after the survey is completed and dividing it by 30 hours, which is 1 ECTS load.
- The results of the survey, which were also expressed by the FIBAA site visit team, will be reported.

DECISION 2- Based on the letter dated 12.12.2023 and numbered 34317 of the Department of Common Courses of our University, it was unanimously decided by the participants of the meeting that the name of the SPS 106 Introduction to Islamic Civilisation course will remain the same and the code will be changed as stated below and will be applied as of the spring semester of the 2023-2024 academic year.

Old Course Code and Name	New Course Code and Name	Elective/ Mandatory	Watches		Credit	ECTS	Prerequisite
			Theor y	Practical			
SPS 106 Introduction to Islamic Civilisation	SPS 102 C Introduction to Islamic Civilisation	Elective	3	0	3	5	SPS 101

DECISION 3- Based on the letter of the Dean of the Faculty of Islamic Sciences of our university dated 19.11.2023 and numbered 34544, it was unanimously decided by the participants of the meeting to add the elective course specified in the table below to the list of elective courses in the Islamic Sciences Undergraduate curriculum. **ANNEX-2**

Course Name	Z/ S	T	U	K	ECTS	Prerequisite
IS 316 Fiqh and Social Life	S	3	0	3	5	---

DECISION 4- Based on the letter dated 22.12.2023 and numbered 34703 of the Directorate of Graduate Education Institute of our university,

- a) To accept the application for the following programmes for the spring semester of the 2023-2024 academic year, scientific evaluation exam and registration schedule as stated below,

Applicant Programmes	Application Period for Graduate Programmes (Spring 2023-2024)	25 December 2023 - 14 January 2024*
Private Law PhD Sociology PhD Management of Educational Institutions MA with Thesis Philosophical, Social and Historical Foundations of Education MA with Thesis Philosophy Master's Degree with Thesis Air Transport Management Master's Degree with Thesis Non-thesis MA in Air Transport Management Public Law Master's Degree with Thesis New Media and Communication MA with Thesis Private Law Master's Degree with Thesis	Written Examination and Interviews	18 - 19 January 2024
	Teaching Assistantship Interviews	22 - 23 January 2024
	Notification and Announcement of Accepted Candidates to the Registrar's Office	26 January 2024
	Sending Acceptance Letters	29 January 2024
	Registration Period	01 - 02 February 2024
<i>*11-14 January 2024 for MA in Air Transport Management with/without Thesis, PhD in Sociology and MA in New Media and Communication with Thesis Programmes</i>		

- b) To accept the application, scientific evaluation exam and registration schedule for the early application period of 2024-2025 academic year for master's and doctoral programmes as follows,

Early Application Period for Graduate Programmes (2024-2025 Autumn)	22 January - 10 March 2024
Written Examination and Interviews	18-22 March 2024
Teaching Assistantship Interviews	25-26 March 2024
Notification and Announcement of Accepted Candidates to the Registrar's Office	03 April 2024
Sending Acceptance Letters	05 April 2024
Registration Period	15-19 April 2024

- c) To accept the application criteria and student quotas to be sought for admission and transfer applications to master's and doctoral programmes in the spring semester of the 2023-2024 academic year and the 2024-2025 academic year as stated in the annex, **ANNEX-3**
- d) To accept the criteria and weights of the evaluations to be made by the evaluation jury about the candidates who applied for admission to the master's and doctoral programmes in the spring semester of the 2023-2024 academic year and the 2024-2025 academic year as stated in the annex, **ANNEX-4**
- e) To implement the proposals for the changes requested to be made in Ibn Haldun University Thesis Writing Guide as stated below;
 - The theses, which are required to be submitted to the Institute in 4 copies, to be submitted in 2 copies, and the graduation projects, which are required to be submitted in 3 copies, to be submitted in 1 copy starting from the 2023-2024 academic year,
 - To reject the proposal to use the iThenticate programme for the similarity report required for thesis and graduation projects

It was unanimously decided by the participants of the meeting.