

MEETING DATE	: 24.11.2023
MEETING NUMBER	: 2023/20
MEETING PLACE	: 1st Floor Rectorate Senate Room
MEETING TIME	: 10.30

SENATE MEMBERS

Prof. Dr. Atilla ARKAN	Rector
Prof. Dr. Ali YEŞİLIRMAK	Vice Rector / Dean of Faculty of Educational Sciences
Prof. Dr. Mustafa Kemal YILMAZ	Vice Rector - Dean of the Faculty of Management Sciences
Prof. Dr. Ömer ÇINAR	Dean of the Faculty of Law
Prof. Dr. İzzet BOZKURT	Dean of Faculty of Communication
Prof. Dr. Alev ERKİLET	Dean of the Faculty of Humanities and Social Sciences
Prof. Dr. Bilal AYBAKAN	Dean of the Faculty of Islamic Sciences
Assoc. Prof. Ali Osman KUŞAKCI	Institute of Graduate Studies Institute Director
Dr. Lecturer Vahdettin IŞIK	Alliance of Civilisations Institute Institute Director
Lecturer Muhammet Furkan ALPAT	Director of the School of Foreign Languages
Dr. Lecturer Mehmet Akın BULUT	Faculty of Educational Sciences/Senator Member
Prof. Dr. Şükrü YILDIZ	Faculty of Law/Senator Member
Prof. Dr. İsmail Arda ODABAŞI	Faculty of Communication/Senator Member
Prof. Dr. Halil BERKTAY	Faculty of Humanities and Social Sciences/Senator Member
Dr. Lecturer İhsan KAHVECİ	Faculty of Islamic Sciences/Senator Member
Prof. Dr. Ümit HACIOĞLU	Faculty of Management Sciences/Senator Member
Sebahattin BELİK	Secretary General / Rapporteur
Samet YURDUSEVEN	Student Representative

MEETING QUORUM

Senate Meeting was held under the chairmanship of Rector Prof. Dr. Atilla ARKAN. 18 (eighteen) of the 18 (eighteen) Senate members attended the meeting. The meeting quorum was met and the following agenda items were discussed.

AGENDA

1. To discuss the revision of the Course Load Remuneration Principles.
2. 17.11.2023 dated 17.11.2023, numbered 18, discussed in the Senate dated 10.11.2023, numbered 33155 of the Dean of the Faculty of Humanities and Social Sciences of our University, re-evaluation of the request of the Department of Comparative Literature to open an elective course coded LIT 499.

3. The languages requested to be added to the list of third language proficiency required within the scope of Multilingualism Principles by the Department Heads of the Graduate School of Graduate Education were discussed in the Senate dated 17.11.2023, numbered 19 and the proposal to accept all international languages for third language proficiency within the scope of multilingualism was discussed.
4. To discuss the changes planned to be made in the curricula of Educational Institutions Management Master's programmes with and without thesis, based on the letter dated 16.11.2023 and numbered 33373 of the Directorate of Graduate Education Institute of our university.
5. Discussion of Ethics Committee Evaluation Criteria and application forms.

DECISIONS

DECISION 1- It was unanimously decided by the participants of the meeting to discuss the changes planned to be made in the University's Course Load Remuneration Principles to be implemented as of the autumn semester of the 2023-2024 academic year at the next Senate meeting.

DECISION 2- It was unanimously decided by the participants of the meeting that the elective course specified in the table below, which was proposed by the Dean of the Faculty of Humanities and Social Sciences of our university with the letter dated 10.11.2023, numbered 33155 and discussed at the Senate meeting dated 17.11.2023, numbered 19, to be implemented starting from the spring semester of the 2023-2024 academic year, is appropriate in terms of name and content, to be added to the elective courses pool and to be selected by all registered students. **ANNEX-1**

Course Code and Name	E/C	T	U	K	ECTS	Prerequisite
LIT 499 The Emergence of Modern Literary Theory in the Ottoman Caliphate	E	3	0	3	5	LIT 201 / LIT202

DECISION 3- It was unanimously decided to accept the languages requested to be added to the list of third language proficiency required within the scope of Multilingualism Principles by the Graduate School of Graduate Education Department Heads as stated in the table below, and to reject the proposal to accept all international languages for third language proficiency within the scope of multilingualism, which was discussed in the Senate dated 17.11.2023 and numbered 19.

Programme	Language Information Requested to be Added
New Media and Communication MA & PhD	German, Farsi, French, Russian, Spanish, Italian, Chinese and Japanese
MA & PhD in Sociology	Afrikaans
Clinical Psychology PhD	Kurdish
Public Law MA	German, French, Russian, Italian, Chinese, Spanish
Middle East Studies MA	German, French

DECISION 4- Based on the letter dated 16.11.2023 and numbered 33373 of the Directorate of Graduate Education Institute of our university, it was unanimously decided by the participants of the meeting to discuss the course plan changes of the Educational Institutions Management Master's Programmes with and without Thesis at the next Senate meeting.

DECISION 5- It was unanimously decided by the participants of the meeting to accept the Ethics Committee Framework and Standards as stated below upon the proposal of the Social and Human Sciences Scientific Research and Publication Ethics Committee of our university.

IBN HALDUN UNIVERSITY

SOCIAL SCIENCES AND HUMANITIES SCIENTIFIC RESEARCH AND PUBLICATION ETHICS FRAMEWORK AND STANDARDS

There are 4 ethical moral starting points that should be ethically considered when making decisions in any field. These also apply to research projects. These 4 basic ethical approaches summarise the moral philosophies known since classical times. These standards are as follows:

- A research project must not prejudice fundamental human rights (Deontology)
- A research project should not bring material or immaterial harm or risk to all parties affected by the project (Utilitarianism).
- A research project must be fair and impartial to all parties affected by the project (Fairness)
- A research project should not be contrary to human virtues and values. (Virtue)

The above moral framework is a result of the common philosophical accumulation of humanity from Aristotle to Kant. We can apply these 4 characteristics under 6 headings in research projects.

1) RESPECT FOR INDIVIDUALS:

It implies respect for one's freedom and respect for those whose freedom is restricted.

- All participants must have willingly and voluntarily (with their own consent) participated in the research of their own free will. Coercion to participate in the research is unacceptable.
- During the research process, no situation contrary to the human rights and freedoms, dignity and honour of the participants should occur.
- Participation of persons who are underage, physically or mentally ill, under arrest, convicted or under arms is subject to additional authorisation by the competent authorities. The participation of such persons should be examined more carefully from an ethical point of view.
- Special attention should be paid to the rights of persons who feel oppressed by society, even if they are free and voluntary, when they are the subject of research (e.g. ethnic minorities, victims of incest, harassment and rape, suicide attempters, forced prostitution, individuals who feel oppressed because of their sexual identity and orientation).

2) POSSIBLE BENEFITS AND HARMS OF THE RESEARCH:

- The research should not pose any risk or harm to the participants.

- Care should be taken to ensure that the research provides the greatest benefit to the participants, the researchers and the general public and causes the least harm (has the least risk).
- Possible benefits, damages or risks that may occur during and after the research should be listed.

3) JUSTICE:

- Research should be fair and equitable for different individuals or groups in society.
- The benefits and harms of the research should be allocated to the participants in accordance with justice (For example, the distribution of gifts, money or other opportunities to be given to the participants should be in accordance with justice).
- In research using public resources, it should be ensured that the whole society benefits fairly from the results of the research.

4) ACCURATE AND ADEQUATE INFORMATION:

Informed consent should be given to both researchers and participants. In this consent, appropriate information about the research should be provided in an understandable way and without misleading information and directions.

Participants should be informed about the research process and the methods used at the points that concern them. (For example, there should be preliminary information about how the questionnaire, interview, observation or experiment will be conducted.) In this way, the participants are informed in advance about the benefits they will gain or the risks they will face as a result of the research in question, and thanks to this information, they can make a healthier decision to participate or not to participate in the research.

5) PRIVACY AND DATA PROTECTION

- The anonymity of the participants
- Protection of personal data
- Respect for the privacy of the participants must be ensured throughout the entire research process.

6) TRUTHFULNESS AND HONESTY

- The accuracy and honesty of the research should be ensured at every stage. No manipulation should be made while collecting and analysing the data.
- Intellectual property rights must be respected. (Necessary permissions must be obtained from the owners of the intellectual works such as questions, questionnaire forms, experiment formats, etc.).
- There should be no plagiarism in the research and this should be undertaken in advance by the researchers.

7) CONFLICT OF INTEREST:

In terms of the independence of the research, both the researchers and the participants should not be in any conflict of interest. There should be no material or moral interest relationship between the researchers and the participants. The organisation conducting the research should not be in a position to direct the researchers and the independence of the research should be ensured.

8) ISSUES THAT SHOULD NOT BE INCLUDED IN THE ETHICAL REVIEW

The following issues should not be included in the ethical review of theses to be conducted at universities.

- No scientific analyses or evaluations can be made in the ethical examination. The scientific evaluation of a thesis is entirely within the authority of the thesis advisor and the thesis jury. Ethics committees cannot use this authority.
- The ethical dimension of the research methods to be used can only be analysed and the research methods cannot be questioned.
- Academic evaluation cannot be made on scientific issues such as the purpose, subject, scope, sources, academic writing rules, etc.

EVALUATION LIST

1) RESPECT FOR PERSONS:

- Voluntary participation of the participants in the study was ensured.
- During the research process, there is no violation of the human rights and freedoms, dignity and honour of the participants.
- Is data collected from minors?
- Is data collected from people with chronic physical or mental illness?
- Is data collected from detainees, convicts or persons under arms?
- Is data collected from groups or minorities who feel oppressed by society?

2) POSSIBLE BENEFITS AND LOSSES OF THE RESEARCH:

- A list of possible benefits, harms or risks that may occur during and after the research, both to the participants, to the researchers and to the society in general

3) JUSTICE

-Are the benefits and harms of the research equitably allocated to the participants?

4) CORRECT AND SUFFICIENT INFORMATION

- Are the participants adequately informed about the research process and is their voluntary consent obtained?

5) PRIVACY AND DATA PROTECTION

- Is the privacy of the participants protected in the research?

- Have measures been taken to protect the data of the participants in the research?

6) TRUTHFULNESS AND HONESTY

- Have necessary precautions been taken to avoid manipulation when collecting and analysing data?
- Are intellectual property rights respected?
- Have the necessary measures been taken and undertaken to ensure that there is no plagiarism in the research?

7) CONFLICT OF INTEREST:

Are there any conflicts of interest between the researchers and the participants that could compromise the independence of the research?