



IBN HALDUN
UNIVERSITY

IHUCompass

Student Handbook

2023-2024

A photograph of a modern university building with a large, arched entrance. The building has a light-colored facade with a grid-like pattern. A sign on the left side of the building reads "İBN HALDUN UNIVERSİTESİ". The entrance is flanked by two large, arched windows. The foreground shows a paved area with some greenery and a small tree.

İBN HALDUN
UNİVERSİTESİ

**Welcome to the privileged
education environment of IHU.**

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Section 1

IHU Standards



Dream of a University!

Ibn Haldun University is steadily advancing towards its aspiration of attaining a distinguished and influential position among established educational institutions in the forthcoming years. Aligned with this trajectory, our core mission is to nurture accomplished and contented individuals through the provision of exceptional education, foster impactful research endeavors and scholarly publications, thereby making substantial contributions to the resolution of contemporary challenges and the preparation of society for the future. In pursuit of these overarching objectives, we are dedicated to ensuring institutional durability, cultivating a forward-thinking vision, and fostering a robust ecosystem and organizational ethos centered around continual enhancements in quality.

Despite our relatively recent establishment, we hereby present this work to you as a testament to the notable progress we have achieved, particularly in the refinement of our institutional culture.

Within this context, educational institutions that prioritize the maximization of societal welfare through the augmentation of research capacity and project opportunities, innovative pedagogical approaches, and

practices that emphasize knowledge generation and dissemination, as well as the holistic development of students' skills and competencies, while consistently nurturing their organizational capacity and institutional ethos through a sustainable and efficient management paradigm, are poised to possess the requisite proficiencies and abilities to fulfill their responsibilities with efficacy and adequacy, aspiring to elevate societal welfare to its zenith.

Adhering to this perspective, Ibn Haldun University remains committed to the enhancement of its educational, instructional, and research undertakings, solidifying its standing as a preeminent institution in the realm of social sciences within our nation. Moreover, we take pioneering strides in innovative higher education practices in Turkey, meticulously examining the institutional cultures of renowned universities worldwide. Furthermore, our University takes pride in exemplifying the 'research university' model for its faculty members and researchers, and the 'foundation university' model for its approach towards undergraduate and graduate students, as well as the opportunities it bestows, all made feasible through unwavering support. As a dynamic learning institution continually rejuvenating and evolving itself, we maintain a steadfast belief that Ibn Haldun University's journey into the future will persist due to the unwavering

endeavors of all stakeholders and contributors who are cognizant of their roles: encompassing our students, alumni, academics, administrative personnel, and patrons. We extend our wholehearted wishes for success to each member of the Ibn Haldun University community, firmly convinced that the collective pursuits of this distinguished family will propel us towards an auspicious future.

Our Values

Ibn Haldun University is built around a set of values, has established its organizational structure, and ensures that its educational and research activities are designed in alignment with these values.

In this framework, we embrace the following values:

Intellectual Independence:

[Intellectual independence](#) is the first step towards working, emancipating, and creating originality, in order to avoid being bound by the prevailing paradigm in the field of social sciences.

Comparative Education:

[Comparative education](#) contributes to developing awareness by recognizing and critically approaching the scientific, cultural, and artistic accumulations of world civilizations, including the accumulation of our own civilization, through its own sources, thereby becoming a requirement for original intellectual production.

Traditional Innovation:

[Traditional innovation](#) manifests itself as harmoniously reconstructing our ancient heritage in line with contemporary developments, while staying true to our tradition.

Open Civilization:

[Open civilization](#) involves forming a consciousness of civilization by redefining our own concept and theories of civilization, while also acquiring a global literacy regarding the accumulations of world civilizations, to establish a healthy foundation for intercultural relations.

Multilingual Education:

[Multilingual education](#) enables our students to think, express themselves, and access primary sources in different languages, enhancing their ability to think and communicate using diverse languages.

Futuwwa:

[Futuwwa](#) signifies nurturing young individuals with universal moral values that have underpinned virtuous youth for centuries.

Global Competition:

[Global competition](#) entails offering our students the opportunity to acquire privileged qualities, allowing

them to stand out among their peers studying at renowned universities worldwide, by providing them with the chance to acquire knowledge from diverse perspectives, think critically about what they have learned, interpret and apply it in an international setting.

Preparation for the Future:

[Preparation for the future](#) is the goal of understanding the nature of change at all scales in the social realm in today's world, where the speed of change has reached incredible dimensions, and confidently guiding individuals, institutions, society, and the state towards the future.

IHU Equal Opportunity Declaration

Ibn Haldun University is an institution that embraces the principles of equality and equal opportunity, and enforces a zero-tolerance policy against discrimination. The University pledges not to discriminate on the basis of gender, race, color, language, religion, belief, sect, philosophical and political views, ethnic origin, wealth, birth, marital status, health status, disability, and age in all matters related to students and employees.

As set out in more detail in the University's [Non-Discrimination Policy](#), the principle of equality is observed in all activities, including education, admission policies, scholarship and financial aid programmes, privileges granted to students and the management of programmes such as culture and sports. The University encourages students or employees who become aware of discriminatory behaviour to contact the Law Compliance Committee. Any action against individuals who make allegations of unlawful discrimination or assist in investigations is strictly prohibited. The University manages and monitors equal opportunity/affirmative action policies through its "Compliance Committee". The University aims to provide education and learning in a safe, fair and free environment.

In addition, issues such as discrimination, harassment, sexual harassment, dating violence, persistence, psychological violence, physical violence, addictions and mobbing are included in the "[University Student Code of Conduct](#)". You can apply to [REDAM](#) regarding the issues included in the Code of Conduct. The process is followed by REDAM.

Student Code of Conduct

[The Higher Education Institutions Student Discipline Regulation](#) serves as the fundamental student code of conduct for internal dealings and practices within our university. The general purpose of this regulation is to establish the rules and procedures for disciplinary penalties and investigations to be imposed on



higher education institution students. Operating as a comprehensive framework encompassing all students within higher education institutions, this regulation is of primary importance to İbn Haldun University students, and it should be primarily studied to understand the fundamental behavior evaluation and discipline processes.

The regulation outlines the guidelines and principles for maintaining a proper and respectful learning environment, ensuring that students uphold ethical and responsible behavior. It provides a framework for addressing breaches of conduct and defines the procedures and consequences for disciplinary actions. As a core reference document, it plays a significant role in shaping the conduct and interactions of our university's student body.

Academic Freedom and Principles

[The Higher Education Institutions Scientific Research and Publication Ethics Directive](#), along with our university's core values of Intellectual Independence, Traditional Innovation, Open Civilization, Global Competition, and Comparative Education, forms the basis for academic processes, activities, and practices within the university. This directive is prepared with the aim of defining the ethical rules to be adhered to in scientific research, work, publications, and activities, as well as the duties, powers, and responsibilities of the scientific research and publication ethics committees that higher education institutions will establish within their own structures. It also outlines the procedures and principles for their operations.

In terms of scope, this directive covers various ethical issues related to scientific research, studies, and activities conducted by the university, research ethics topics related to supported or carried out research and development projects, research ethics topics related to theses and scientific publications during postgraduate education, ethical issues related to publications sent or published in various forms of press, visual, and audio media at national and international levels, and potential ethical violations that may arise in research conducted by members of higher education institutions.

For İbn Haldun University members, this directive is of paramount importance as a fundamental document that should be primarily studied in the context of academic principles and freedoms.

Personal Relations Policy

We encourage you to make the most of the personal communication resources and opportunities provided to you at our university. Building strong connections, seeking support when needed, and actively engaging in personal interactions will enrich your university

experience and contribute to both your personal and academic development.

Student Support Services: Our university offers a variety of student support services that promote personal well-being and academic success. These services include counseling and psychological support, career services, disability support, and more.

Academic Counseling: Your academic advisor can guide you on course selection, academic planning, degree requirements, and career paths. To discuss your goals and receive one-on-one guidance, you can request an appointment with your academic advisor. You can use the [email addresses](#) provided on our university's official website for this purpose.

Psychological Counseling: For psychological support, you can visit the official pages of our [Guidance and Counseling Education, Research, and Application Center \(REDAM\)](#) and [Psychotherapy Application and Research Center \(İPAM\)](#) to obtain detailed information on receiving counseling.

Alcohol and Drug Use, Possession of Firearms on University Premises, Political Propaganda

Our university strives to maintain a campus environment free from alcohol, other drugs, possession of firearms, and political activities. It is legally prohibited to consume alcoholic beverages, use or possess drugs, promote or trade drugs, possess firearms within any university buildings, and engage in political propaganda during organized events. Violators of this prohibition will be subject to the relevant disciplinary provisions of [Law No. 2547 on Higher Education](#).

Political Campaign Activities

Political campaign activities at higher education institutions are regulated by Article 59 of Law No. 2547 on Higher Education, which states:

“Faculty members of higher education institutions may become members of political parties; provided that they do not neglect their duties at higher education institutions, and within one month, inform their institutions. They may also serve in the central organs of political parties and in research and advisory units affiliated with them, with the condition that faculty members in this situation cannot hold positions such as members of the Higher Education Board and Higher Education Inspection Board, rectors, deans, directors of institutes and faculties, and heads of departments, nor can they be elected as their deputies. Students of higher education institutions may become members of political parties. However, faculty members and students who are members of political parties cannot



engage in party activities or conduct party propaganda within higher education institutions.”

Furthermore, Article 53 of the same law outlines situations where a reprimand penalty may be imposed on faculty members, including “Engaging in political party activities or conducting political party propaganda within higher education institutions.

Emergency Situations

[Information](#) on what to do in case of possible emergencies is published on our website.

Protection of Personal Data

The Law No. 6698 on the Protection of Personal Data, which was approved on March 24, 2016 and published in the Official Newspaper No. 29677 on April 7, 2016, has come into effect. Our university has taken measures and implemented necessary procedures in accordance with the provisions of this law. In this context, the information text and [explicit consent form](#) prepared are published on our website.

Security

Lost and Found Items

Found items are stored in the Rectorate’s CCTV. A record is kept of where and when the item was found, as well as the person who found it, and it is signed and documented. When the owner of the item comes forward, it is also documented and delivered.

Visitor Entry/Exit Procedures

When guests arrive at the campus, they are initially asked whom they are visiting or which department they are visiting. If it is Administrative or Academic Personnel, confirmation is obtained, and guests are requested to present their identification. Subsequently, visitors are provided with a visitor card and given directions.

IHU Culture

Ibn Haldun University places great importance on collective wisdom and consultation mechanisms in the continuous development of administrative and academic processes in response to current issues and needs. In this context, subject-based/general consultation workshops and camps are organized, where academics and/or administrative staff come together to exchange ideas, ensuring that feedback is regularly collected and necessary actions are taken based on this feedback, which is an important aspect of the IHU institutional culture.

Additionally, to enhance a sense of belonging among staff and increase employee loyalty, regular summer/

winter camps and traditional iftaar (fast-breaking) events are also organized.

Green Campus

[The Green Campus](#) initiative is a comprehensive project encompassing various aspects such as environmental conservation, ecology, planet preservation, resource sustainability, and intergenerational access to environmental resources. It addresses topics of justice, children’s right to education, and more.

The Green Campus movement, adopted and promoted within the boundaries of Ibn Haldun University’s campus, emphasizes the increasing importance of preserving nature and supporting sustainable resources in today’s world. Within the mission of the Green Campus, the university administration, staff, and students aim to raise awareness and create consciousness about environmental issues.

One of the fundamental objectives of this project is to enhance the existing awareness within the university, a prominent educational institution, and naturally extend this awareness beyond the university to create a wide circle of consciousness that can also have a positive impact outside. In line with this, Ibn Haldun University is committed to generating and implementing on-campus projects and activities related to topics such as zero waste, sustainable environmental management, and conservation of finite resources.

Campus Animals

Our university campus operates an animal care program that shelters cats and dogs. This program aims to create a positive atmosphere among students and staff by providing care and affection to animals within the campus environment. All necessary procedures regarding the animals on campus are managed by the “IHU Animal Lovers” community, which consists of university students.

Dedicated shelters have been established in specific areas of the university campus for cats and dogs. These areas are designed to ensure the comfort and safety of the animals, featuring adequate space, clean bedding, and temperature-controlled environments. The health of the animals on the university campus is regularly monitored. Veterinarians follow vaccination schedules and provide necessary medical care. Treatment and pest control measures are carried out as needed.

Ibn Haldun University supports sterilization programs to prevent uncontrolled breeding of animals and promote responsible adoption processes. The adoption procedures are meticulously managed to ensure that animals find suitable homes.

Section 2

Academic Integrity Policies



Academic Misconduct

Copying

In accordance with Article 54 of Law No. 2547 on Higher Education, attempting to copy during exams results in a reprimand penalty, while copying or facilitating copying during exams leads to a suspension for one semester from the university. Committing copy-related offenses such as using threats to copy, preventing the removal of students caught copying from the exam hall, attempting to have someone else take the exam in one's place, or taking an exam on behalf of someone else results in a suspension for two semesters from the university.

Plagiarism

In accordance with Article 54 of Law No. 2547 on Higher Education, plagiarism in seminars, theses, and publications, except for non-academic contributions such as survey applications or data collection, which do not involve academic evaluation, by partially or completely having others write them without

personal effort and academic accumulation, leads to a suspension for one semester from the university.

Non-Compliance with Current Policies, Procedures, and Rules

In accordance with Article 54 of Law No. 2547 on Higher Education, all disciplinary investigation processes are carried out.

Plagiarism, Copying, and Disciplinary Offenses in Preparatory Programs

Academic honesty and originality are fundamental in all assignments and work of students. Deliberate and unauthorized alterations to academic work, and the use of another person's ideas, words, or expressions without proper citation, except for contributions that do not involve academic assessment, are strictly prohibited and constitute an academic offense. In the case of copying in assignments or exams, attempting to copy, or violating established disciplinary rules, necessary sanctions will be applied by the commission designated by Ibn Haldun University School of Languages, in line with the Higher Education Board

Reporting Known or Suspected Violations of the Code of Honor

The Student Discipline Regulation of Higher Education Institutions is utilized as the fundamental student code of conduct governing intra-university interactions, activities, and practices within our institution. Both the Discipline Regulation and the Honor Code outline obligations and responsibilities for members of the higher education community regarding the reporting of known and suspected violations. In this context, the Higher Education Institutions Student Discipline Regulation, Article 5, includes among the offenses warranting a reprimand penalty: 'a) providing incomplete or inaccurate information as requested by university authorities, b) disrupting activities such as classes, seminars, workshops, scientific meetings, and conferences, d) attempting to copy during exams,' while Article 7 lists actions warranting a suspension for one semester from the university: 'e) Copying or facilitating copying during exams, f) Committing plagiarism in seminars, theses, and publications.' Actions warranting a suspension for two

semesters from the university include: 'd) Threateningly attempting to copy during exams, preventing the removal of students caught copying from the exam hall, attempting to have someone else take the exam in one's place, or taking an exam on behalf of someone else, g) Illicitly gaining an unfair advantage for oneself or another by accessing the university's information systems.' Furthermore, the same regulation's Article 10 stipulates that individuals engaged in acts qualitatively and quantitatively similar to those warranting a suspension or expulsion penalty, other than for disciplinary offenses warranting suspension or expulsion from the higher education institution, shall also be subject to the same type of disciplinary penalties. Thus, a comprehensive framework has been established to encompass not only explicitly stated violations and sanctions but also to address violations and sanctions not explicitly stated in the regulation, such as failure to report breaches of honor codes and academic misconduct.



Section 3

Contact Information



Contact Information

Contact Channels: Our University employs various communication channels to inform you about important announcements, events, and university-wide initiatives. These channels include email newsletters, university web pages, official social media accounts, online platforms, and notice boards on campus.

Within the internal network 'IBER,' which is used as an intranet within the University, under the title 'Internal Communication Guide,' administrative units share the processes they follow, internal numbers, and email addresses. Additionally, on the university's website, faculty members' CVs and email addresses are also made available for students to view.

Requests opened on a unit basis using the [Support Request System](#) are reviewed by the relevant unit representative within business hours and resolved on the same day.



MERHA

Section 4

Information About Programs



General Information for Preparatory Program

What is the Modular System?

The main objective of İbn Haldun University School of Languages' English Preparatory Program is to prepare students for academic studies using a communicative approach and to encourage them to become effective, motivated, and self-directed learners.

The English Preparatory Program is designed with a modular system, taking into consideration the profiles of our students and the academic requirements of our university. The modular system is preferred due to its flexibility and rapid response to changes.

A module is a structured instructional experience with a clear beginning and end, showing internal coherence. The modular approach allows students to progress at their own pace and receive instant feedback on their achievements. The Modular System ensures that students achieve the targeted language skills by the end of the modules they continue, contributing to the efficiency of language education. According to this

system, there are 5 modules in an academic year. Each module lasts for 8 weeks.

Levels in Our English Preparatory Program

- Elementary (A)
- Pre-Intermediate (B)
- Intermediate (C)
- Upper-Intermediate (D)
- Pre-Faculty (E)

For a student to be considered to have successfully completed any module they continue, the attendance limit must not be exceeded, and the conditions specified in the Module Internal Assessment Principles determined by the School of Languages must be met. A student who is not successful in the module they started cannot proceed to the next module; they will repeat the same module.

For any student enrolled in the English Preparatory Program, to be eligible to take the English Proficiency Exam (EPE) held during and/or at the end of the academic year, they must have successfully completed every module they attended in the English Preparatory Program and have successfully completed the Pre-Faculty level module.



Exemption Tests and Required Scores for English Preparatory Program

KPDS/ÜDS/YDS: 90
TOEFL-IBT: 80
PTE AKADEMİK: 55
ITEX: 55
CATALYST: 55
CPE: C
CAE: C
FCE: B

Program Details

Elementary Level

Students who are determined to have insufficient English proficiency in the level determination exam at the beginning of the year start from this level. In this level, students are aimed to acquire basic English vocabulary and grammar usage skills, improve their comprehension and listening abilities, and gain the structures and basic communication skills needed in everyday language. To pass this level successfully, the student needs to succeed in quizzes and exams, acquire process-oriented and time-constrained writing skills, complete regularly assigned assignments, and prepare a video project.

Pre-Intermediate

In this level, students prepare for the transition to academic English by developing their reading, writing, listening, and speaking skills. Skills such as paragraph writing, presentation skills, and expressing thoughts by participating in discussions are gained at this level. To proceed to the next level, the student must succeed in in-class assessments, vocabulary quizzes, and assignments.

Intermediate

Academic English studies begin at the Intermediate level. Students are aimed to read and comprehend academic texts, write articles, and analyze them. They will also be able to prepare presentations for the purpose of discussions and follow academic lessons, seminars, and conferences by taking notes. Furthermore, students are expected to be able to scan internet sources and academic databases, enabling them to conduct necessary research for their presentations. Student achievements are measured through various assignments such as group discussions, oral presentations, and process-oriented essay writing.

Upper-Intermediate Level

At the Upper-Intermediate level, the emphasis is on

developing academic reading, listening, and writing skills through texts relevant to students' majors. Without following the Main Course book, this level focuses intensively on skills and lessons are based on weekly selected themes. Students are trained in skills such as note-taking, reading and analyzing texts, and writing academic articles. Different texts with various perspectives on the same subject are used to enhance critical thinking, commentary, comparison, and synthesis skills. Student success at this level is measured through portfolios consisting of articles enriched with quotations and references, exam essays written within a set time frame, and evaluations of their participation in in-class discussions. Quiz, assignment, and midterm results, along with teachers' evaluations, are determinant in these measurements.

Advanced Level (Pre-Faculty)

At this level, transition education between the English Preparatory Program and Faculty Programs is provided. While focusing on language skills and proficiency, the aim is also to prepare these skills and proficiencies according to students' academic needs. In this level, students also take courses related to their majors such as Principles of Academic Research, Civilization Studies, and Global Affairs. At the Pre-Faculty level, students are introduced to long academic texts and continue to develop analytical thinking and discussion skills alongside reading, listening, and note-taking. Students are also expected to develop academic research skills, such as source selection, evaluation, and usage, required for a significant research assignment.

Attendance and Absenteeism

It is of great importance for students to attend all classes in order to achieve the required proficiency in English language skills. In the English Preparatory Program, there is a mandatory attendance requirement of at least 90% for classes. Students who do not fulfill this requirement cannot proceed to the next module even if they are successful in their classes. Optional English Preparatory Program participants, on the other hand, can start their majors in the next academic year.

Late Entry to Class

Students are allowed to join the first class of the morning if they are 5 minutes late, but they will be marked as late. They must enter subsequent classes on time. If they arrive late, they can enter the class quietly, but they will be marked as absent. Days of being late are included in the total percentage of absenteeism. Being marked as late three times is equivalent to being marked as absent for one hour.



English Language Usage in Class

All classes in the English Preparatory Program are conducted in English. The program follows the curriculum of a university with English as the instructional language, so the language of communication is always English. Using English outside of class will also help students improve their language skills.

Medical Reports

English Preparatory Program students are expected to attend 100% of the classes and participate in exams and assignments. Students who attend less than 90% of the classes for any reason, whether documented or undocumented, including illness, disciplinary penalties, or other mandatory reasons, are considered to have not fulfilled their in-class obligations. In the case of a serious illness, students are granted permission upon presentation of a medical report or hospitalization certificate.

Course Materials and Books

The course materials and books used vary with the modules. Up to the Intermediate level, a Main Course book is used along with a book focusing on speaking and listening skills, along with materials prepared within the Ibn Haldun University School of Languages. From the Upper-Intermediate level onwards, only books and materials focusing on skills are used.

Assessment and Evaluation

The success of students in the English Preparatory Program is measured through various assessment and evaluation methods. Although there may be some differences between modules, generally, process-oriented writing, writing within a given time frame, presentations, quizzes, assignments, a midterm exam, and the Module Exit Test (MET) at the end of each module constitute the assessment and evaluation criteria in the program.

Objecting Exam Results

Appeals against exam results must be made within 3 business days from the announcement of the exam results. Appeals made after this period are considered invalid. Appeals should be submitted to the English Preparatory Program Coordinator in the form of a signed petition. The Measurement and Evaluation Center forms an 'Appeal Committee' at the end of the appeal period, consisting of the instructors who taught the class in which the student is enrolled and a member from the Measurement and Evaluation Center.

and a 'Petition Result Form' is signed. A decision on whether any changes will be made to the previously announced exam result is reached within a maximum of 5 business days.

Exam Rules

- Students must be present in the exam room 10 minutes before the exam starts.
- Students must bring necessary tools such as pens and erasers themselves.
- Students arriving late for the first session of the exam will be allowed into the exam room within the first 15 minutes, but no extra time will be given.
- Students arriving late for subsequent sessions will not be allowed into the exam room and cannot take the makeup exam.
- Leaving the exam room within the first 30 minutes of the exam is prohibited.
- Students must turn off their phones and place them on the proctor's desk before the exam starts.
- Students should ensure that there are no course materials above or below their desks before the exam begins.
- Students attempting to cheat will have their papers marked by the exam proctor, and disciplinary actions will be taken against the student.
- The exam proctor has the authority to change the seating arrangement of students.

Language Clubs

Debate Club: In this club, students participate in English debates as debaters or judges. This provides them with an opportunity to enhance their English listening, speaking, and critical thinking skills. The Debate Club aims to cultivate students who can represent our school in national and international debating competitions.

Drama Club: Under the umbrella of this club, the reading, analysis, and performance of theatrical plays take place. Participating students not only improve their speaking and listening skills but also have the chance to develop their reading skills.

Short Film Club: Open to all students interested in any aspect of creating a short film, from scriptwriting to editing. In this club, students not only enhance their speaking, listening, and writing skills but also have the opportunity to showcase their artistic talents.

Storytelling Club: Students from different countries come together in this club to share and listen to folktales from their cultures. Through this, students not only develop their English listening and speaking skills but also gain knowledge about different cultures.

Literature Club: The Literature Club provides an





environment where all English reading, writing, listening, and speaking skills can be developed. Besides activities involving reading and discussing English literary works, the club offers a platform for interested students to engage in English literature studies and share their writings with fellow students.

Contact

Address: Ibn Haldun University Başakşehir Campus
School of Languages Building
Email: prep.english@ihu.edu.tr
Website: sl.ihu.edu.tr
Instagram: @ihu_prep_english

General Information for Undergraduate Programs

The duration of undergraduate programs, excluding the preparatory year, is 4 years. Students must complete their undergraduate programs, which have a maximum duration of 7 years, including all semesters during which courses related to their registered program are offered, except for the foreign language preparatory class, regardless of whether they register for each semester.

Students who have completed 60 ECTS credits from the courses in the curriculum are classified as second-year students, those who have completed 120 ECTS credits are classified as third-year students, and those who have completed 180 ECTS credits are classified as fourth-year students.

Students who have completed a total of 240 ECTS credits, including all courses in the curriculum, who

have achieved at least a B2 level of proficiency in Turkish, English, and Arabic languages, and whose GPA is above 2.00 are eligible for graduation.

Tuition fees are determined by the Board of Trustees each year and are published on the website.

Tuition fee exemptions apply for 1+1 year in the English Preparatory Program and for 4+1 years in undergraduate programs. Cash payments made under scholarships are unconditional, provided that the student registers for and attends classes and does not receive any disciplinary action. This exemption continues for 1+1 year in the English Preparatory Program and for 4 years in undergraduate programs for a total of 9 months per year. These periods are extended by 2 semesters for students enrolled in a double major program and by 1 semester for students enrolled in a minor program. There is no loss of scholarship due to academic failure within the specified periods. Students who complete the total scholarship period become fee-paying students.

Students are required to complete the University Common Courses listed in the course plans in the relevant semester. For detailed information about University Common Courses, students can contact the Common Courses Coordination Office.

Students' course plans include mandatory and elective course categories. Students in our English-language undergraduate programs are allowed to take up to 4 courses in Turkish upon a decision by the Faculty Board.

General Information for Graduate Programs

Our graduate education programs play a leading role in realizing our university's mission of "cultivating researchers prioritizing contributions to humanity"

Comprehensive scholarship opportunities are offered to our graduate students through the [Teaching Assistantship](#) and [Research Assistantship](#) programs. Our graduate students are trained as expert researchers and academicians. Our scholarship recipients work in collaboration with their program advisors and report their activities monthly. Graduate scholarship recipients of our university can review the [Graduate Scholarship Regulation](#) regarding scholarship requirements.

The normal duration of non-thesis master's programs is 2 semesters, and the maximum duration is 3 semesters. The normal duration of thesis master's programs is 4 semesters, and the maximum duration is 6 semesters. The normal duration of doctoral programs enrolled with a master's degree is 8 semesters, and the maximum duration is 12 semesters. The normal duration of doctoral programs enrolled with a bachelor's degree (integrated doctoral) is 10 semesters, and the maximum duration is 14 semesters.

The earned titles and degrees, program outcomes determined by the programs, graduation conditions (ECTS, Multilingualism, GPA), and TYÇÇ (Turkish Qualifications Framework for Higher Education) knowledge package are published on the TYÇÇ page. For detailed information about TYÇÇ, you can visit the [website](#).

Tuition fees are determined by the Board of Trustees each year and are published on the website. Tuition fee exemption or reduction rights are 3 semesters for non-thesis master's programs, 4 semesters for thesis master's programs, 10 semesters for doctoral programs enrolled with a bachelor's degree (integrated doctoral), and 8 semesters for doctoral programs enrolled with a master's degree.

Non-thesis master's programs consist of courses and a graduation project, thesis master's programs consist of courses and thesis, and doctoral programs consist of courses, qualification exams, thesis proposal, and thesis monitoring stages. A thesis defense is conducted at the end of the thesis study in thesis master's and doctoral programs.

Students are required to complete mandatory and elective course categories in their course plans and must complete all courses in the course plans to graduate.

Except for some programs, the ability to reach a certain level in English, Turkish, and Arabic (or another language besides Arabic) is considered a graduation requirement in all graduate programs. Students can fulfill language graduation requirements either by receiving training in a preparatory program before the program or by successfully completing language courses during the program. Students who provide evidence of language proficiency at the required level through the results of the accepted exams by the University will also fulfill the graduation requirement. The level of language proficiency is determined by the Department Chair. Detailed information about Multilingualism Principles can be found on the relevant [website](#).

During thesis studies, students are required to present their graduate work either individually or in collaboration with other researchers under the name of the University at the Social, Humanities and Management Sciences Graduate Studies Conference (GradCon), or at a scientific meeting held within or outside the University, or to have published or accepted for publication an article in an international journal indexed by Web of Science, under the name of the University.



Section 5

Academic Policies and Campus Resources



Academic Calendar

Education and instruction at our university are conducted on a semester basis. Each academic year consists of two semesters, each lasting a minimum of fourteen weeks. The end-of-semester exams are not included in these periods. All registration, course, exam, and similar activities within the academic year are organized and regulated by the academic calendar. Therefore, it is important to follow the dates published in the academic calendar on our website. You can access the university's academic calendar by visiting our university's [webpage](#).

Academic Counseling

In undergraduate programs, a full-time faculty member is assigned as an advisor for each student by the relevant dean's office or department chair. The advisor monitors the student throughout their education, provides information and guidance regarding undergraduate education, relevant regulations, and graduation performance. Processes such as course registration, adding or dropping courses, and course withdrawal require advisor approval. When the student submits a written application to the relevant

department chair regarding academic matters, the advisor's opinion is sought. The opinions of both the advisor and the department chair may also be required for student petitions submitted for consideration by faculty authorized committees.

For non-thesis master's programs, the head of the institute's main department assigns an instructor or a faculty member with a doctorate degree who meets the qualifications set by the Senate to provide guidance in course selection and execution of the graduation project for each student by the end of the first semester at the latest. Until a project advisor is assigned, the role of advising is carried out by the head of the institute's main department or the program coordinator/chair.

In graduate programs, academic advising is carried out by the head of the institute's main department or the program coordinator/chair for students until a thesis advisor is assigned. The role of the academic advisor is to monitor the student's academic progress and provide guidance on course registration, adding, and dropping. The academic advisor determines the courses the student can take each semester in compliance with the relevant regulations and the curriculum of the relevant master's program.

For thesis master's programs, the head of the institute's main department recommends a thesis advisor from the university's staff for each student by the end of the first semester at the latest. The thesis advisor is confirmed by the institute's board of directors.

In doctoral programs, the head of the institute's main department recommends a thesis advisor from the university's staff for each student. The thesis advisor is confirmed by the institute's board of directors.

Leave of Absence / Attendance to Classes

Preparatory program students are required to attend at least 90% of the classes and practices in each module. In cases of exceeding the absenteeism duration, health reports cannot exceed 10% of the total duration in each module. Students who fail to fulfill this obligation are considered unsuccessful. Students in this situation repeat the relevant program. You can find detailed information on the [Foreign Languages School's English Preparatory Program Education - Instruction and Exam Regulations](#) through the IBER system.

In undergraduate programs, students are required to attend courses, practices, and laboratories they are registered for at a rate of at least 80% from the date education-instruction starts, and they are also required to participate in all kinds of measurement and evaluation activities and other work announced by the instructor in the course monitoring form throughout the semester. Health reports of students who cannot attend these activities due to health problems are evaluated by the course instructor. You can find detailed information on the [Undergraduate Education-Instruction and Exam Regulations](#) through the IBER system.

In graduate programs, participation in activities such as courses, practices, seminars, mid-term and end-of-term exams is mandatory. Attendance is recorded by the relevant instructor. Students who fail to attend up to 30% of the course and midterm activities without valid reasons are considered unsuccessful with an IA grade. You can find detailed information on the [Graduate Education and Instruction Regulations](#) through the IBER system.

Audit Courses

In graduate programs, students may attend courses as listeners. Students must submit their application regarding the subject matter to the relevant department chairmanship in the form of a petition. The application, approved by the department chairmanship, is submitted to the Institute's Education Committee (ÜYK), and the student's course registration is carried out based on the EYK decision. The student's relevant

course is graded as "AU," not included in the grade point average, and not counted towards the credit load.

Graduation Requirements

For undergraduate students to be eligible for graduation, they must have a minimum overall GPA of 2.00, successfully complete all courses in their curriculum, fulfill any internship requirements, achieve a minimum of 240 ECTS credits, and attain at least B2 level proficiency in Turkish and Arabic languages within the scope of our university's multilingualism policy.

Our students can access the course plans via the [website](#) where TYÇÇ Information Packages are available.

For students seeking a double major degree, after completing the requirements of their main program, they must take at least 6 courses from the course plan with a credit load of no less than 30 ECTS credits.

For students pursuing a minor program, after completing the requirements of their main program, they must take at least 3 courses from the course plan with a credit load of no less than 15 ECTS credits.

Students enrolled in our university's graduate programs must fulfill the course requirements and the designated credit load requirement in their course plans to be eligible for graduation. Our students can access the course plans through the [website](#) address. In order for graduate program students to graduate from the university, they must fulfill the credit load and multilingualism requirements within the maximum time allowed. Non-thesis master's program students are expected to have a minimum overall GPA of 2.5 in order to be eligible for graduation. Thesis master's and doctoral program students are required to have a minimum overall GPA of 3.00 in order to be eligible for graduation.

Graduates of undergraduate programs are rewarded with certificates of honor, high honor, and departmental distinction based on their academic performance. Students who complete the courses of the first and second stages within the Honor Program are awarded certificates according to their respective levels.

Dormitories

In the Ibn Haldun University Complex, there are separate [dormitories for female and male students](#), accommodating a total of 743 students; 361 for females and 382 for males. Dormitory rooms accommodate 3 students each. Every comfort has been considered for our students in the rooms and throughout our dormitories. In addition to study areas, rest areas, social-cultural activity spaces, and libraries

within the dormitory buildings, there are aerobics rooms for females and fitness rooms for males, as well as hobby kitchens. Furthermore, a carpet pitch, a basketball court, and a tennis court located right next to the dormitory buildings are also available for the use of our students. Various workshop activities can be organized according to students' requests in the dormitories, and social and cultural events are held.

Health Insurance

According to the policy of Ibn Haldun University, all enrolled students must have comprehensive health insurance coverage to provide protection against unforeseen accidents and illnesses. Students are required to either purchase the university's student health insurance or fill out a waiver indicating that they have comparable health insurance coverage through another plan. If studying at Ibn Haldun University's Istanbul campus, the insurance plan must be provided by the university as state insurance (SGK). Students participating in exchange programs can waive the insurance plan if they already have comparable insurance coverage or if they are registered with the national health service of their own EU country as an EU citizen. For health insurance approval, all active students must have obtained the Student Residence Permit Certificate. Students can visit the [website](#) for detailed information.

Course Registration Procedures

Course registration and add-drop processes take place within the dates specified in the academic calendar for each semester. Our students complete their course registration procedures through the Student Information System (OBS). Instructional videos regarding the use of OBS for students and faculty members are available under the "[OBS Usage](#)" section in IBER.

Before the course registration process, our students select the courses they wish to take from the course program announced on our University's Student Affairs website and submit them for approval by their advisors. Once approved by the advisor, the student's course registration is finalized. It is essential for our students to communicate with their advisors to discuss their course plans, the courses they need to register for, and which courses to select in each semester.

During course selection, students cannot enroll in conflicting courses. After course registration, 1st, 2nd, and 3rd-year students can register for conflicting courses up to one hour, and 4th-year students can register for conflicting courses up to three hours. Students can enroll in conflicting courses through the "[Registration Form for Conflicting Courses](#)" available on IBER.

The maximum number of ECTS credits and credits students can take based on their overall GPA are maintained according to the relevant regulations. Students who wish to take additional courses need to apply to the Department/Division Chairmanships with a written petition.

Undergraduate program students, starting from the third semester, with a GPA between 2.00 and 3.00, can take up to an additional maximum of 6 ECTS credits on top of the regular credit load, and those with a GPA exceeding 3.00 can take up to an additional maximum of 12 ECTS credits.

At the end of any semester, undergraduate program students with a GPA below 2.00 are considered probationary students. Probationary students cannot take courses exceeding the normal credit load.

With the approval of their advisors, students can register for courses that overlap with their main programs and Minor/Secondary Field programs using the "[Registration Form for Overlapping Courses for Minor/Secondary Field Students](#)" available on IBER.

If students are unable to fulfill the course load requirement for a particular semester in their curriculum either cumulatively or on a semester basis, their financial scholarships will be suspended.

In graduate programs, students must register for thesis and project courses in the relevant semesters.

International Student Undergraduate and Graduate Registration Procedures

Our university embraces a multicultural and multinational structure. For undergraduate and graduate enrollment procedures, you can visit our [website](#) and contact us at international@ihu.edu.tr for detailed information. The Directorate of International Relations is a friendly gateway that is always available to listen to and guide international students with any issues they may have.

Exchange Programs

As part of bilateral agreements, our university conducts research, education, and internship exchange programs with universities worldwide. You can find more information about bilateral agreements on our [website](#).

Moreover, Erasmus exchange programs are meticulously organized at our university. Each year, our university holds student information seminars and announces application calls for Erasmus study and



internships. Among students who meet the application criteria, those who are placed based on the established quotas are supported by grants provided through the European Commission's National Agency. For selection criteria and other details, you can review our [website](#). After experiencing a study or internship period in a European country, our students share their feelings and thoughts on our website and [social media accounts](#).

Furthermore, our university also conducts the Orhun Exchange Programs as of this year and aims to increase the types of exchange programs it offers with each passing year.

Disabled-Friendly Campus

Ibn Haldun University adopts a sensitive approach to disability issues and strives to provide the necessary facilities to meet the needs of students and staff. The Ibn Haldun University Complex has been designed to facilitate barrier-free access, aiming to create an environment where every individual can realize their potential for self-expression and success. All pathways and intersections have been designed for easy passage, with directional applications in place for visually impaired individuals. Facilities such as ramps, elevators, wide corridors, and low thresholds have been implemented to minimize physical barriers.

Double Major, Minor, and Honor Program

Double Major

Upon the recommendation of the relevant departments and faculty/school boards and with the approval of the Senate, a double major program can be established between undergraduate diploma programs conducted at the same higher education institution and other undergraduate programs or between undergraduate and other diploma programs. A separate diploma is awarded to students who have registered for and fulfilled all the requirements of the second major program. Applications for a double major can be made at the beginning of the 3rd, 4th, and 5th semesters of the main diploma program. Students with a GPA of at least 2.72 (out of 4.00) (or at least 70 out of 100) in the relevant class of the main diploma program and ranking in the top 20% can apply for a double major. However, students with a GPA of at least 2.72 (out of 4.00) in the relevant class of the main diploma program but not in the top 20% can apply for a double major if they have achieved the base score of the program in the year the double major program is established, provided that they have successfully completed all their courses up to that semester. The relevant boards may set new criteria, provided that they do not fall below these conditions. A student cannot register for multiple double major programs simultaneously. However, they can register for one double major and one minor



program simultaneously.

Applications for double major programs at our university are accepted online in the fall and spring semesters of the respective academic year. Application conditions and quotas are published on the [website](#).

Minor Program (MinP)

Higher education institutions may establish minor programs by determining the principles and application conditions through the proposals of the relevant boards and approval of the senates. Those who complete minor programs are issued a certificate of achievement (minor certificate) only in the field they received education in. These certificates do not substitute for diplomas. Students can apply for a minor program at the beginning of the 3rd, 4th, 5th, and 6th semesters of the main diploma program. Students with a GPA of at least 2.50 (out of 4.00) in the minor program and who have successfully completed all credit-bearing courses until the semester of application can apply. The relevant boards may set new criteria, provided that they do not fall below these conditions. A student can register for a maximum of two minor programs simultaneously.

Applications for minor programs at our university are accepted online in the fall and spring semesters of the respective academic year. Application conditions and quotas are published on the [website](#).

Honor Program

In addition to the curriculum courses of their own program, students who successfully complete 8 elective courses out of the 4 Classical Arabic courses in the Honor Program course pool throughout their undergraduate program are awarded an Honor Program Certificate. The Honor Program is designed as a two-stage program, and students who successfully complete 2 elective courses in addition to the compulsory Classical Arabic courses are eligible to receive a Level 1 Honor Program Certificate.

Applications for the Honor Program at our university are accepted online in the fall and spring semesters of the respective academic year. Application conditions are published on the [website](#).

Scholarships

Undergraduate Scholarships

Our undergraduate students are eligible for scholarships upon entering the university. Scholarships are prepared in accordance with the University's Undergraduate Scholarship Directive. In addition, depending on their preference rankings, YKS scores, and their rankings nationally, one of the following scholarships or discounts may be granted by the Board of Trustees and announced on the University's website, subject to the special conditions of the relevant year.

For students who wish to benefit from the university's dormitory facilities, dormitory fees are collected from them on a monthly basis. Students who wish to register for a dormitory must accept the conditions of the University's or affiliated institution's dormitories.

Since our institution works in collaboration with Kuveyt Türk Participation Bank, scholarship payments are made to the respective bank accounts. Therefore, students who register with our University must open a Kuveyt Türk bank account and provide their IBAN information to the Directorate of Student Affairs.

The possibility of full or partial exemption from tuition fees continues for 1+1 years in the Preparatory Program and 4+1 years in the undergraduate program. Cash payments made within the scope of scholarships are unconditional and continue uninterrupted for 9 months a year as long as the student fulfills their program's course load requirements and does not receive disciplinary penalties, for 1+1 years in the Preparatory Program and 4 years in the undergraduate program. These periods are extended by 1 semester for students attending the Double Major Program and by 1 semester for students attending the Minor Program. Scholarship recipients who fail to meet the minimum requirements of the program (GPA) or receive disciplinary penalties have their scholarships terminated.

Cash scholarships are deposited into student accounts on the 15th of each month or the first working day thereafter. Scholarships are cut under the following circumstances:

- When the student fails to fulfill the ECTS amount of the courses in their curriculum for the semester they are enrolled in or cumulatively fails to fulfill the required ECTS amounts,
- When they are absent from any course during the

semester,

- When they receive any form of disciplinary penalty.

Students whose scholarships are terminated due to insufficient ECTS credits are required to repay the scholarships received for the respective past months.

Cash scholarship payments for students who will go abroad for study/internship purposes under the Erasmus exchange program, as notified by the FYC decision, continue for the relevant semester.

Increases in scholarships are determined by the Board of Trustees. Students are entitled to a certain percentage of the Board of Trustees Scholarship in their cash scholarships. In order for students to receive the Board of Trustees scholarships, they must not have any KYK debts.

Our students can apply for Support Scholarships that will be valid for 9 months, covering rights such as meal scholarships, through their faculties and departments. Requests evaluated by the Scholarship Commission are approved or denied by the University Administrative Committee.

Graduate Scholarships

Graduate students who meet the conditions in the Scholarship Directive are granted a reduction in tuition fees, complete exemption from tuition fees, or a cash scholarship status based on the recommendation of the Department Chairmanships at the admission stage to the program they are registered in, and approval by the Institute to which they are affiliated.

All scholarship statuses are valid for the normal study period of the programs, which is 3 semesters for non-thesis master's programs, 4 semesters for thesis master's programs, 8 semesters for doctoral programs registered with a master's degree, and 10 semesters for doctoral programs registered with a bachelor's degree (integrated doctoral programs).

For the duration of the normal study period and for nine months in an academic year, cash scholarships, which are paid on the 15th of each month or the first working day thereafter, require students in this scholarship status to perform either teaching or research assistantship duties.

Cash scholarship payments are not made to students who waive or do not perform these activities.

Students who serve as teaching assistants (Teaching Fellowship: TF) in university shared courses under the University Courses Coordination Office (ÜDK) conduct two hours of teaching, two hours of discussion, and one hour of lesson preparation work per week as part



of these activities.

Cash scholarship payments for married scholarship recipients are made throughout the year for 12 months. The continuation of all scholarship statuses is subject to the achievement requirements specified in the Graduate Scholarship Directive, and upgrading or downgrading of scholarship statuses may be made in accordance with the provisions of the relevant directive.

For students who wish to benefit from the university's dormitory facilities, dormitory fees are collected on a monthly basis. Students who wish to register for a dormitory must accept the conditions of the University's or affiliated institution's dormitories.

Since our institution works in collaboration with Kuveyt Türk Participation Bank, scholarship payments are made to the respective bank accounts. Therefore, students who register with our University must open a Kuveyt Türk bank account and provide their IBAN information to the relevant Institute.

Students can apply for Support Scholarships for rights such as scholarship increases, meal scholarships, through their institutes and departments, which will be valid for 9 months. Requests evaluated by the Scholarship Commission are finalized by the University Administrative Committee (ÜYK).

Grading System

A letter-based grading system is used to indicate students' level of achievement in courses. Academics can determine score ranges according to letter grades. For detailed information about our university's grading system, you can refer to our undergraduate and graduate regulations. You can access the relevant regulations on the Ibn Haldun University [website](#).

Graduation

For students who have completed their graduation requirements and are eligible for graduation, a graduation ceremony is held at the end of each spring semester. The ceremony date is in June, as indicated in the academic calendar, following the spring semester exams. Students listed by faculties and institutes are included in the ceremony. Students are allowed to participate in the graduation ceremony only once. While undergraduate students who have completed their obligations can participate, graduate students who have submitted their theses can also participate.

Student ID Cards

Active Student ID Card

Every student enrolled at Ibn Haldun University is given an official student identification card that proves their enrollment at the university. The student ID card



should be carried by the student at all times within the university premises as it is used for entry and exit, accessing cafeteria and library services, facilitating attendance, and other related activities. In case of card loss, the "[Lost Student ID Card Declaration Form](#)" available on the Ibn Haldun University website should be completed, and a new card fee is paid to the Financial Affairs Office. Once approved by the Financial Affairs Office, the form is submitted to the Student Affairs Directorate, and when the new card is ready, the Student Affairs Directorate notifies the student via email to collect the card.

Graduate Student ID Card

All graduates of the university are provided with a graduate card after they have graduated from our university, enabling them to access the campus and its facilities. The Career Center Directorate and the Directorate of International Relations deliver the cards to our students.

Student Automation Systems

Student Information System

The Student Information System is designed to simplify students' academic lives. Through this system, students can perform online tasks such as course registration, viewing grades, and communicating with advisors. All student communication processes are conducted through the Student Information System and the email addresses provided to students by our university. Therefore, students are required to actively use these systems. You can access the Student Information System (SIS) used at our university through the relevant [website](#).

Canvas

It is the online learning system where remote education courses are conducted. This platform provides access to course-related information such as assignments, announcements, discussions, course schedules, course documents, and grades. You can access the LMS Zoom fully integrated system through the relevant [website](#).

IBER

You can access frequently asked questions, announcements, document access, internal communication guide, meal menu, loading meal credits to your student ID card, and information about shuttle schedules through the [IBER](#) system for relevant units at our university.

Support Request System

This is a system where you can submit requests, suggestions, and complaints related to the entire university by selecting the relevant department. You can access the Support Request System through the relevant [website](#).

Our university staff and administrative personnel use email addresses with the @ihu extension, while our students use email addresses with the @stu extension. Regularly monitoring your @stu email address is crucial for receiving all announcements and information directed to you.

Information Systems

Email and Cloud Services

All registered students are provided with a university email account. In addition to accessing their emails using their account credentials, students can also access the wireless network and all other systems (such as the student information system, library

databases, etc.) using the same username and password. (The username and password for the email account are the same as the usernames and passwords for all other systems.)

Email accounts are defined in the format name.surname@stu.ihu.edu.tr. The username is the portion before the "@" sign in the email address, which is the "name.surname" format. By default, a password is not assigned to the account. Initially, to access the email, a password must be created using the verification code received on the mobile phone via [pass.ihu.edu.tr](#).

Sample account details are as follows:

Name and Surname: Mehmet YILMAZ
Email Address: mehmet.yilmaz@stu.ihu.edu.tr
Username: mehmet.yilmaz

Our university provides email services through Gmail. You can access the email account via [mail.stu.ihu.edu.tr](#). For detailed information on this topic, you can visit [bt.ihu.edu.tr/en/email-usage](#).

Microsoft Office365 Service

In collaboration with Microsoft, Ibn Haldun University provides access to Office365 applications for students from their computers, phones, or web browsers. You can access Microsoft Office365 applications via the [office.ihu.edu.tr](#).

Under our Office365 plan, all students, faculty, and staff members have access to Word, Excel, PowerPoint, Outlook for the web, 50 GB mailbox, Microsoft Teams, Learning Tools, OneNote, Class Teams, Forms, Sway, unlimited cloud service, and additionally for faculty and staff, SharePoint, e-Discovery, enterprise video service, rights management, and data loss prevention services.

As part of the agreement, you can install Office desktop applications on up to five PCs, mobile devices, or Mac computers per user.

Wireless Internet Service (Wi-Fi)

Our university provides IHU and IHU-STUDENT networks for all staff and students to connect to. These Wi-Fi networks require a username and password for connection. High-speed internet service is provided in all university campuses following the same rules.

Computer Usage and Password Procedures

Our university provides MacBook Air computers to all undergraduate students. Our students can use these computers throughout their academic years and keep them as a gift after graduation. As these computers are provided for academic purposes, they cannot be



transferred or sold until graduation. The default login information when you receive the computer is as follows:

Username: IHU
Password: 1234

Internship Opportunities

Internships are evaluated in two categories: mandatory and voluntary internships. Procedures for mandatory internships are conducted through the relevant faculty secretariats.

Voluntary internships can be completed in companies in collaboration with the Career Center, institutions within the National Internship Program, or in companies where students have obtained acceptance on their own. All these processes are managed through our center. During voluntary internships, occupational health and workplace injury insurance for our students are covered by the university.

Pre-Voluntary Internship Procedures

- To apply, the necessary conditions stated in the announcement must be met.
- It is required to have received internship acceptance.

Voluntary Internship Processes

The student informs the Career Center of their internship acceptance via the email address kariyer@ihu.edu.tr.

The student fills out the [Intern Information Form](https://www.google.com) (google.com). At the same time, an email should be sent to kariyer@ihu.edu.tr from the company where the student will do the internship, specifying the dates of the internship.

*If the student has been accepted into the National Internship Program or if the application is made through the Career Center as part of our collaboration, this step is not required. This item is only valid for students who find an internship opportunity on their own.

The student must complete the required documents and fill out the form at least one week before starting the internship.

The Career Center informs the Human Resources Department of the student's notification.

The Human Resources Department arranges occupational health and workplace injury insurance.

The relevant insurance notification is shared with the

student via email for forwarding to the company where the internship will take place.

*If the student completes the internship before the specified date, they must inform the Career Center, and in this case, an insurance exit document will be issued."

REDAM Student Support Activities

Guidance and Counseling Education Research and Application Center (REDAM) was established in 2017 with the aim of providing preventive and remedial psychological counseling for Ibn Haldun University students and facilitating their adaptation to university life.

REDAM offers services to support students' personal, social, and academic development. In line with this, counseling and psychotherapy services are provided by competent experts while adhering to ethical and confidentiality principles.

1- REDAM provides Ibn Haldun University students with the following:



Support for individual, social, and academic development.

Assistance in overcoming personal problems and challenges.

Support in becoming the best versions of themselves during their university years by enhancing self-awareness, discovering strengths, and implementing coping skills.

Assistance in dealing with academic challenges during the first year at the university and in the department. Supportive services in facilitating the adjustment process in areas such as changing countries/cities, separation from family, and communal living experiences like dormitories.

2- Each student applying to REDAM is entitled to receive four sessions lasting fifty minutes each within a semester.

3- REDAM develops a different theme each year and conducts group therapy/sessions on that topic. The theme for the 2023-2024 Academic Year will be "loneliness."

4- REDAM organizes talks by expert speakers who work on specialized topics each year, both online and in physical settings, to contribute to the well-being of students and institution employees.

IHU Career System

IHU Career System is a portal that includes all announcements and opportunities such as internship and job opportunities and training programs for students and graduates to achieve their career goals. During this process, it is crucial to log in to the system with your email username and password, and keep your information up to date to be informed about announcements and opportunities.

Social Areas

Sports Center

Founded on October 12, 2020, and supported by the Ministry of Youth and Sports of the Republic of Turkey and the Spor Toto Organization, the [Sports Center](#) was quickly established. With its 215-seat grandstand, indoor basketball court, indoor soccer field, indoor swimming pool, indoor tennis court, wrestling room, fitness rooms, archery area, squash courts, sauna, steam room, and salt room, the Sports Center covers a total of 9,560 m2 of indoor space. Particularly distinguished by its archery area, squash courts, sauna, steam room, and salt room, the Sports Center promises its users a privileged and enjoyable sporting

experience. It offers users a 11,700 m2 landscaped area, providing an opportunity for relaxation and various activities in a green environment. In addition to facilities such as warming and changing rooms, a vitamin bar, cafe, mosque, and first aid room, every detail has been meticulously considered and implemented.

Open Fields



Ibn Haldun University has an outdoor soccer field, an outdoor basketball and volleyball court, and an outdoor tennis court. These areas provide free service to all students, academic and administrative staff members between 17:00 and 23:00. Requests for the use of these areas are made by specifying the day and time to the email address spor@ihu.edu.tr. If the requested day and time are suitable for the use of the fields, the reservation is completed.

Game Rooms

Ibn Haldun University has modern game rooms where students can have enjoyable time and increase their social interactions. Game rooms feature various games such as billiards, table tennis, foosball, and air hockey in dedicated spaces. These game rooms provide students with a space to unwind and have fun.

Hobby Gardens

Ibn Haldun University offers hobby gardens where students and staff members can indulge in their personal interests and hobbies and spend quality time in a natural setting. These hobby gardens are located on campus and are allocated to participants on a seasonal basis. University staff and students can apply to use these gardens on a seasonal basis, following a predetermined application process. The allocated gardens are for personal use and provide participants with a space to relax by pursuing hobbies. Our campus has a total of 44 garden plots, with 22 allocated to academic/administrative staff and the other 22 allocated to students.

Cafeteria and Market

Ibn Haldun University has cafeterias and markets on campus to meet the daily needs of students and staff members. These spaces are designed to make campus life more comfortable and cater to the diverse needs of the university community.

Rental and Inventory Transactions

Media Center

Operating under the Faculty of Communication, the Media Center primarily provides training to faculty students and also offers video, photography, audio recording, and equipment usage services to departments or individuals university-wide who wish to avail media center services.

Units or individuals interested in receiving program shooting, audio recording, or photography services from the Media Center present their requests by planning projects (including purpose, content, and broadcasting platform information). Upon approval of the project, a necessary time schedule is established, and the shooting/recording phase begins.

Another service provided by the center is the loan equipment system, allowing university departments or students to request equipment for their own projects. Departments requesting equipment should write down the equipment information they wish to use on the printed "Equipment Request Form," and upon approval from unit authorities, they can obtain equipment supply services for specified periods, subject to suitability.

For students making requests, if their project is related to university education (equipment is not provided for personal use), they can prepare the "Equipment Request Form," present it with the signature of the responsible professors of the project, and if approved, they can also obtain equipment supply services for specified periods.

Musical Instruments

Our students, within the scope of art courses conducted by the Directorate of Art, Culture, and Sports (SKS) in collaboration with the Ministry of Youth and Sports Youth Office, can temporarily borrow musical instruments (such as ney, ud, baglama, clarinet, flute, and violin) for the duration of their course training. Students not enrolled in art courses cannot borrow musical instruments. To carry out inventory operations, an application should be made to the SKS Culture-Art Units' Offices.

Sports Equipment & Board Games

Students can temporarily borrow sports equipment such as billiard cues and balls, table tennis rackets and balls, soccer, basketball, and volleyball balls, as well as board games (such as chess, backgammon, and taboo, etc.) from the SKS Sports Unit inventory. For inventory operations, an application should be made to the SKS Sports Unit office.

Club Fixtures

Some student clubs, which are under the responsibility of SKS, can rent the fixed assets assigned to clubs for a fee to students who request them. Students who want to rent these assets, which are under the responsibility of student clubs, need to apply to the relevant student club. Student clubs announce the rental process through channels such as email and social media during the periods when they activate the rental process and share the necessary details.

Youth Office

Established within our university in the 2022-2023 academic year, the Youth Office, in collaboration with Ibn Haldun University Directorate of Art, Culture, and Sports, provides students with various social activities, art courses, and technology-based training.

The Youth Office includes education and application areas such as a music room, piano room, handicrafts room, meeting room, information technology room, audio and visual technology room, YouTube Academy, and dubbing studio. These Youth Office rooms provide both educational and practical areas, offering students music courses (ney, violin, guitar, piano, baglama, rhythm, ud, clarinet, flute), handicrafts courses (calligraphy, illumination, painting, carving, leatherworking), IT courses (software, programming, web design, etc.), YouTube academy, dubbing studio, audio and visual technology training, and more.

Students who want to benefit from the opportunities of the Youth Office need to register for the education and practices announced by the Directorate of Art, Culture, and Sports within the academic year.

Student Clubs

Ibn Haldun University [student clubs](#) are an integral part of campus life. In addition to providing quality education, our university supports students' creativity by offering them a social atmosphere where they can improve themselves. Student clubs are established by our students for the purpose of improving individual talents, teamwork, and conducting extracurricular activities to meet social and cultural needs. Students can join the club of their choice or take an active role



in establishing a new club within the framework of procedures. Student clubs are obliged to operate in accordance with the [Student Activities Directive](#).

Student Club Rooms

To support university student clubs and facilitate their activities, these clubs are allocated rooms. These rooms are typically a dedicated space where student clubs can hold meetings, organize events, and conduct activities. These rooms also serve as a center where members can hold meetings, work on projects, store materials, and plan activities.

Student Representatives Council

[The Student Representatives Council](#) serves as a communication bridge between our students and the university's administrative bodies in meeting and enhancing students' educational, health, sports, and cultural needs.

The Student Representatives Council is responsible for representing their departments/institutes in national and international arenas, determining student opinions to find solutions to student problems related to education, health, sports, and culture, and establishing communication with administrative and academic staff. The council is committed to protecting student rights and is not affiliated with any political movement.

Campus Vehicle Usage

Electric Scooters

Electric scooters provide students with a fast and convenient way to reach classes, dining areas, the library, and other activity venues within the campus. The usage of electric scooters on campus is typically facilitated through mobile applications. Students can locate nearby electric scooters using an application downloaded to their smartphones. Through the application, they can rent the scooter and use it for the desired duration.

Bicycles

Bicycles available for student use on campus enable them to move more quickly and efficiently within the campus. With dedicated bike lanes and parking areas between dormitories and faculties, bicycles contribute to making campus life easier. Regulations regarding bicycle usage are managed through the Directorate of Art, Culture, and Sports (SKS).

Registration Freeze

Procedures related to registration freezes are applied in accordance with Article 34 of the Undergraduate Regulations and the stages specified in Article 22 of the Postgraduate Regulations.

Students wishing to freeze their registration must complete the '[Permission Request Form](#)' available on the IBER system. Undergraduate students should apply to their Department Chair, while postgraduate students should apply to the Head of the Main Science Branch. Courses for which students are granted leave during the semester are indicated as 'LA' on the grade transcript. Leave requests must be submitted by the end of the fourth week following the start of classes. Leave applications made after this period, except for exceptional circumstances, will not be accepted. During their leave, students cannot participate in educational and academic activities or exams and cannot benefit from scholarships provided by the University. According to the regulations, a fee equal to 5% of the annual program fee is charged for each semester in which a student is granted leave. No fee is charged if there are specific reasons for the leave.

Online Education

Education and training at our university are primarily conducted through in-person classes. Within the scope of the relevant regulations of the Council of Higher Education (YÖK), a certain number of courses can be offered online each semester. The delivery methods of the courses are announced in the course schedule on our [website](#) each semester.

Withdrawal

Various processes for student withdrawals are carried out at our university due to various reasons. Students who wish to withdraw voluntarily should complete the '[Withdrawal Form](#)' personally or have it completed by a second party with a power of attorney, and submit it to the department/main science branch secretariat. Based on the decision of the relevant faculty/institute's executive board, the student's affiliation with the university is terminated. The withdrawal process for students who exceed the maximum study period, fail in the preparatory class, are conditionally accepted into a postgraduate program, or fail to complete registration documents is carried out through a decision of the faculty/institute administration without waiting for the completion of the withdrawal process. Students whose affiliation is terminated and who have items to be returned to the university must return the relevant items to the university. Otherwise, legal actions are initiated.

Students who wish to withdraw should complete the 'Withdrawal Form' available on the IBER system. Information regarding tuition fees related to withdrawal and enrollment is processed according to the provisions of the regulations. Courses selected by students who withdraw are indicated with a 'CW' grade.



Withdrawal from Courses

Students who wish to drop a course after the course add-drop period can withdraw from the course through the course withdrawal process. While undergraduate students can withdraw from courses starting from the third semester, there is no such limit for graduate students. Students are allowed to withdraw from a maximum of 6 courses for undergraduate students and 3 courses for graduate students, with the approval of their advisors, until the “Last Day for Course Withdrawal Applications” date specified in the academic calendar. The withdrawn course does not affect the GPA; however, it is indicated on the transcript with a ‘W’ grade.

You can access the [Ibn Haldun University Undergraduate Education and Examination Regulations and Graduate Education and Examination Regulations](#) on the IBER system, review the criteria for course withdrawal, and access the course withdrawal form.

Satisfaction Surveys

Within Ibn Haldun University, various surveys are conducted in various fields to measure satisfaction and gather information. The implementation of existing surveys, determination of application techniques and evaluation methods for newly decided surveys, analysis of survey results to identify necessary improvements are carried out. In this context, various surveys are administered to internal and external stakeholders, either face-to-face or online. Brief descriptions of the conducted surveys and their implementation methodologies are as follows:

Student Satisfaction Survey

This survey is administered to active students at the end of the academic year to gather feedback on areas such as institutional communication, provided facilities and services, administrative practices, and student engagement within the University.

Graduate Satisfaction Survey

At the end of the academic year, a satisfaction survey is conducted for graduate students, evaluating the education they received and inquiring about skill acquisition and career goals.

Prospective Graduate Satisfaction Survey

This survey is administered to students expected to graduate before the end of the academic year, gathering their opinions and suggestions before they leave the institution.



Faculty/ Course Evaluation Survey

This survey is sent to all undergraduate and graduate students through the Student Information System at the end of each academic semester, requesting their feedback for all the courses taken that semester. The revised survey includes innovative learning and teaching methods, and based on its results, efforts for educator development are continued.

Employee Satisfaction Survey

This survey is administered to all academic and administrative staff of the University during the Annual Consultation and Evaluation Camps. By analyzing survey results, areas for improvement are identified, and action plans are developed with relevant units. Issue-specific satisfaction surveys related to areas for improvement are also conducted, enabling the creation of more detailed improvement plans.

External Stakeholder Satisfaction Survey

In order to develop improvement plans, opinions of both internal and external stakeholders of Ibn Haldun University are considered. Following stakeholder analysis, surveys are sent to identified institutions and organizations to evaluate the relevant year and measure satisfaction from the University.

Leadership Behavior Assessment Survey

This survey is administered to assess the leadership behaviors of leaders within the University. Based on survey results, feedback meetings are held with leaders to discuss their strengths and areas for development.

Service Satisfaction Survey

Through QR codes at the entrances of administrative units, all University members can quickly evaluate the service received from the respective unit. The evaluation results are actively monitored by the General Secretariat.

Summer School

The process of the Summer School is managed by the Summer School Coordination Office. An evaluation survey about the courses requested to be opened by our university students in the Summer School is opened to all students on the date specified in the academic calendar. The survey results are reported and submitted to the Summer School Coordination Office for evaluation. Students can retake courses they have failed in the Summer School. If these courses are not offered in the Summer School, they can take courses from other universities' summer schools according to the principles determined by the relevant faculty/institute management board. Program fees and student scholarships do not cover the summer term. The fee per credit for summer education is determined by the Board of Trustees and announced. You can access detailed information about the Summer School in the '[Summer Education Regulation](#)' on the IBER system.

Students who will take courses from other universities as special students must obtain approval from the relevant faculty. The courses taken during the summer school and successfully completed are entered into the Student Automation System (OBS) based on the decision from the relevant faculty. Applications for summer school from outside the institution are collected by the Summer School Coordination Office within the time frame specified in the academic calendar. Applications sent to the faculty/institute are forwarded to the Student Affairs Directorate by the faculty/institute management board. Student records and course registrations are conducted by the Student Affairs Directorate.

Documents

Our students can submit their document requests through the OBS or the IHU Support Request System. While transcript and student certificate requests can be made through the OBS, all other document requests are submitted through the IHU Support Request System.

Student Certificate

An official document indicating enrollment at Ibn Haldun University. A wet-signed student certificate prepared by the Student Affairs Directorate is only delivered to the student. An electronically signed student certificate can be obtained through the OBS or the e-government system.

Transcript (Grade Report) Certificate

A document that shows the registration status of students at Ibn Haldun University since their enrollment

date, along with all graded courses and academic achievement. A wet-signed transcript prepared by the Student Affairs Directorate is only delivered to the student. An electronically signed transcript certificate can be obtained through the OBS or the e-government system.

Disciplinary Record Certificate

A document prepared by the Student Affairs Directorate, indicating the student's disciplinary actions during their tenure at the University. It is wet-signed and can be requested through the IHU Support system. A wet-signed disciplinary record certificate is only delivered to the student.

Course Content

Our students can access course content through the TYYÇ Information Packages via the relevant [web page](#).

Temporary Graduation Certificate

A temporary graduation certificate is issued to the student only once until the diplomas are prepared. A wet-signed temporary graduation certificate prepared by the Student Affairs Directorate is only delivered to the student. This certificate can be requested through the IHU Support System.

Social Transcript

A social transcript lists social activities and achievements undertaken during the student's academic period, independent of the academic transcript. This document is wet-signed by the Directorate of Arts, Culture, and Sports (SKS). It is provided to students along with their diploma, transcript, and diploma supplement during the graduation ceremony.

Diploma

Diplomas are awarded to students who fulfill the graduation requirements stated in the Ibn Haldun University Undergraduate Education and Examination Regulations/Ibn Haldun University Graduate Education and Examination Regulations. Wet-signed diplomas are prepared by the Student Affairs Directorate.

Diploma Supplement

Diploma supplements, in English, are provided to graduates who are entitled to receive a diploma. The supplement includes information about the department and the graduate's degree. Diploma supplements are prepared by the Student Affairs Directorate.



Minor Certificate

Students who successfully complete the graduation requirements of minor programs are awarded a minor certificate.

Honor and High Honor Certificates

Honor certificates are awarded to students with a general GPA between 3.50 and 3.79, while high honor certificates are given to students with a GPA of 3.80 and above, or to students in the top 10% or 30% of their academic year. Students receive their diploma, diploma supplement, and transcript during the graduation ceremony.

Departmental Excellence Certificate

Students who successfully complete their department with the highest rank in their program are awarded a departmental excellence certificate. Students receive their diploma, diploma supplement, and transcript during the graduation ceremony.

Honor Program Certificate

Graduates of our Honor Program receive an honor program certificate.

For detailed information about documents and certificates, you can review the relevant articles in the Ibn Haldun University Undergraduate Education and Examination Regulations/Ibn Haldun University Graduate Education and Examination Regulations.

Visa and Residence Procedures

The Visa and Residence Directorate, which operates under the International Relations Department, is responsible for international students' visa processes and residence procedures. The Directorate works closely with the Immigration Authority to closely monitor all documentation and processes of university students. For details, you can visit our [website](#) or contact us via email at vid@ihu.edu.tr.

Foreign Language Requirement

The types of foreign language exams and scores required for enrollment in our university programs vary based on the program and undergraduate/graduate level. To assess students' foreign language levels, PTE Academic and Versant exams are also administered by the School of Foreign Languages at our university. Additionally, in conjunction with the central exam, students can be exempted from language courses by taking the exams organized by the School of Foreign Languages for certain programs.



Foreign Language Proficiency Exams Approved by the University Senate:

For Undergraduate Programs

- YDS/YÖKDİL: 90
- TOEFL-IBT: 80
- PTE AKADEMİK: 55
- CPE: C
- CAE: C
- FCE: B

For Graduate Programs, you can review the [Admission Requirements for Graduate Programs](#).

For Doctoral Programs, you can review the [Admission Requirements for Doctoral Programs](#).

Undergraduate and Graduate Transfer

Our university offers various types of undergraduate transfers. There are three different types: intra-institutional transfer, inter-institutional transfer, and undergraduate transfer based on the central placement score.

Intra-Institutional Transfer

A lateral transfer can be made to equivalent level diploma programs within a faculty's own structure or within another faculty within the same university, within the quota determined by the relevant board of directors.

To apply for a lateral transfer between diploma programs, the student must have a minimum overall GPA of 3.00 out of 4.00 for the periods completed in their enrolled program, and have earned 48 ECTS credits for the third semester, 72 ECTS credits for the fourth semester, and 96 ECTS credits for the fifth semester. The relevant boards of directors may establish new criteria, provided they do not fall below these requirements. Transfers can only be made in the 3rd, 4th, and 5th semesters. To apply for a lateral

transfer between the university's diploma programs, the student's central placement score received for the year they took the central exam must not be below the minimum base score of equivalent diploma programs of other domestic higher education institutions for the desired diploma program.

Inter-Institutional Transfer

Inter-institutional transfers are made between equivalent level diploma programs of higher education institutions and within the framework of quotas published by the Higher Education Council. For inter-institutional transfers, the student must have a minimum GPA of 76.66 out of 100 (equivalent to at least 3.00 out of 4.00) for the periods completed in their enrolled program. Inter-institutional transfers are made within the framework of equivalent diploma programs at the same level and are only possible for the 2nd and 3rd years. The acceptance status of the student's tuition fees and scholarships is determined by the relevant board of directors and approved by the Rectorate.

Undergraduate Transfer Based on Central Placement Score

If the student's central placement score in the year of enrollment is equal to or higher than the base score of the desired diploma program, including the preparatory class, the student can apply for a lateral transfer. The application schedule for lateral transfers, principles regarding student quotas, and rules and principles regarding lateral transfers are determined by the Higher Education Executive Committee. In accordance with the established rules and principles, students' applications for lateral transfers are evaluated by the relevant boards of higher education institutions, and lateral transfers are accepted by ranking the applicants starting with the highest candidate based on the ÖSYM score, up to the quota limit. If the number of applications exceeds the quota, the student's central placement score in the year of registration must not fall below the base score of the desired diploma program. If the student's central placement score in the year of registration is not lower than the base score of the desired diploma program, including the preparatory class, the student can apply for a lateral transfer to all classes, including the preparatory class. The maximum period for a student who switches to a different program through a undergraduate transfer is calculated by subtracting the accepted class from the maximum period of the program. The acceptance status of the student's tuition fees and scholarships is determined by the relevant board of directors and approved by the Rectorate.

Graduate transfer conditions and applications for graduate programs are determined by the institutes.

Application requirements are announced by the institutes during the relevant periods.

Transfer to Turkish-Language Undergraduate Programs

The maximum duration of the mandatory preparatory program, which is partially or entirely conducted in a foreign language, is two years. Students who are unsuccessful at the end of the maximum period will have their relationship with the program terminated. If requested, students whose relationship has been terminated may be placed into a Turkish-language program, for a one-time opportunity, provided that their University Entrance Exam score for the year of enrollment is not lower than the base score required for enrollment in the program they will be placed in.

Applying students can review the application dates and application guide published on ÖSYM's website. During the relevant dates, they can fill out the application form, obtain a signature from the Student Affairs Directorate, and then apply to ÖSYM. For detailed information on this matter, you can review [our university's undergraduate and graduate regulations](#) and the criteria set by [ÖSYM](#).

Library

[The IHU Library](#) provides services to support users' education, teaching, and academic work. The library has a rich collection and offers access to books, journals, theses, and other information sources in print and electronic formats 24/7. Additionally, expert librarians are always ready to provide professional support for research and information services.

[The Working Hours](#) are organized to ensure unhindered access to library services for students, academics, and researchers. It operates from early morning to midnight on weekdays. Working hours may vary during exam periods and holiday periods based on demand. You can visit our page to access the current working hours and any changes during special periods.

[Discovery Tool / Resource Access](#) is a single access point through which the library provides access to article and book databases, library catalog, institutional academic archive, open-access databases, and other information sources needed by users, 24/7.

[Library Guide](#) provides detailed information about using the IHU Library, including all steps, processes, workspaces, facilities, and other library services.

[Ethical Principles](#) are a fundamental component of the library service policy. The library embraces Ethical



Principles and encourages users to access resources and services fairly and ethically. The Ethical Principles page provides information on topics such as fair use of resources, benefitting from services, respecting copyright, data privacy, plagiarism, and academic integrity. It is important for library users to understand and adhere to these principles.

[User Rights](#) are valued and the goal is to provide users with the best service. The User Rights page provides information on how to make the best use of library resources and services, the use of library spaces, data privacy, the right to access information, and other user rights.

[Disabled Services](#) provide support to users with special needs to facilitate their access to library resources. The Disabled Services page provides information about how disabled users can benefit from library services, accessibility measures, assistive technologies, and other support services.

The IHU Library provides information services to students and researchers with ergonomic workspaces, rich resource collections, professional staff, and a user-focused service approach. By examining the information under each title on the library website, you can make the best use of library services and achieve your academic goals.

[Reservation System](#): Different types of workspaces have been created in the library to meet the needs of users. These spaces can be requested and used through the IHU Reservation system via computers or mobile devices.

Part-Time Work

Within the framework of this practice, students are provided with the opportunity to work in various units of our university for a maximum of 15 hours per week, at an hourly wage, in line with their interests and abilities during their free time outside of class hours. During the summer term, students who wish to work full-time are also offered the opportunity for voluntary internships within the available resources. This helps students to gain financial benefits, develop practical skills, and become productive individuals with a sense of work discipline.

Units wishing to employ part-time working or internship students collect and evaluate applications on their own web pages in line with their needs. They then determine the students to work with and share this information with the Directorate of Human Resources. The subsequent formal process is carried out by the Human Resources Department.

Detailed information on this matter can be found in the [Part-Time Student Employment Directive](#) published on

the IBER website. All announcements published by the units can be accessed from the Human Resources web page under the title of "[open positions](#)."

Working Hours

In our university, working hours are implemented from 08:00 AM to 05:00 PM, five days a week. There is a one-hour lunch break between 12:00 PM and 01:00 PM. Academic and administrative staff can be reached during working hours.

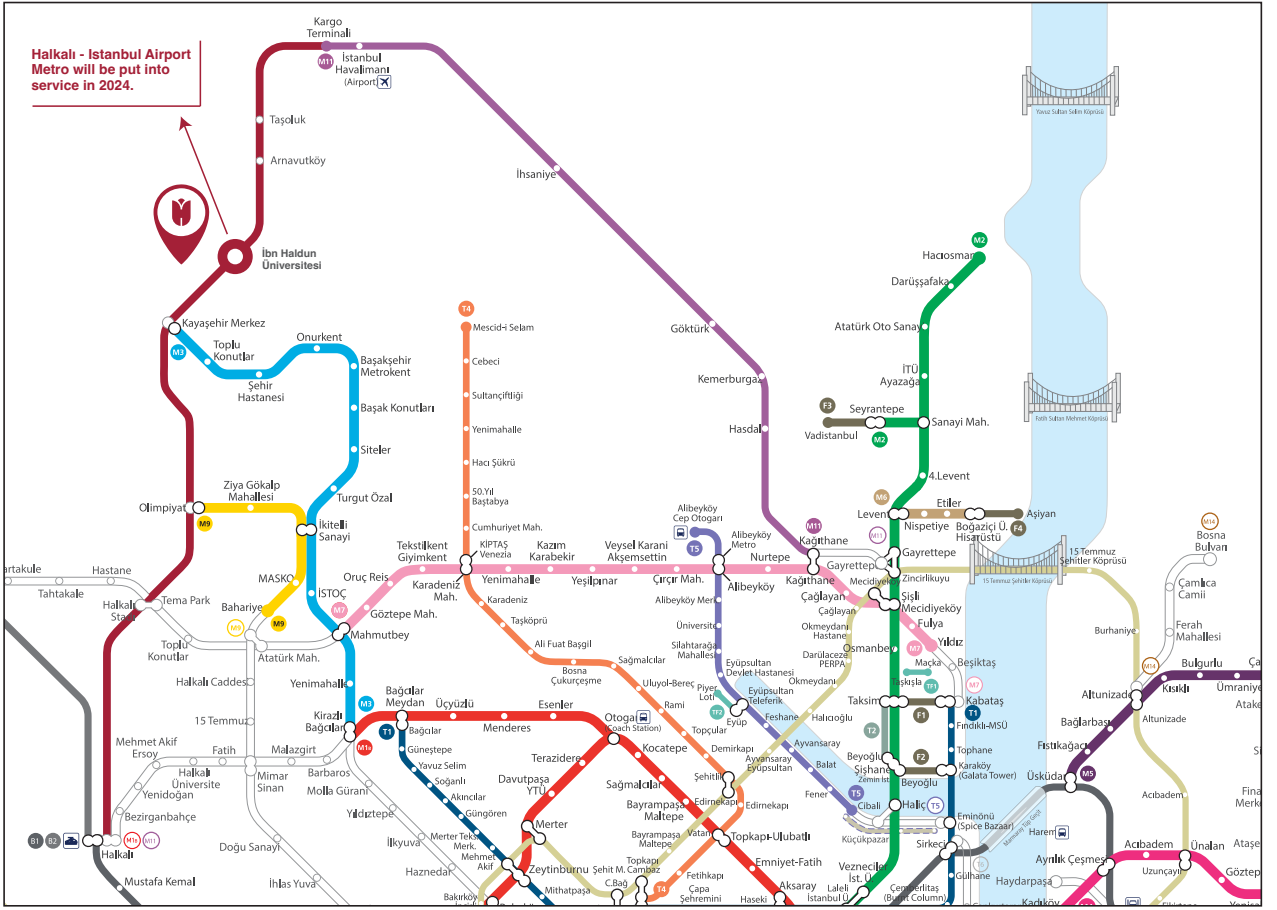
The working hours of the Library and Sports Center are determined differently from the general functioning of the university. For detailed information, please refer to the relevant pages.



Section 6

Transportation





Municipal bus lines passing through Ibn Haldun University - Fenertepe bus stop

- 78Ş** FENERTEPE - İGTOT
- 78ZB** FENERTEPE - ZEYTİNBURNU
- 78K** FENERTEPE - KANUNİ SULTAN SÜLEYMAN HASTANESİ
- 78H** FENERTEPE - EMİNÖNÜ
- 78F** FENERTEPE - METROKENT
- 78E** FENERTEPE - KAYABAŞI KIPTAŞ
- 78B** FENERTEPE - YENİBOSNA METRO
- MK31** FENERTEPE - KANUNİ SULTAN SÜLEYMAN HASTANESİ
- 146K** FENERTEPE - ESENLER BİLİM PARKI
- 146F** FENERTEPE - BAĞÇEŞEHİR
- 78C** FENERTEPE - SULTANGAZI

Existing metro and other public transportation lines

- M1A** Yenikapı-Atatürk Havalimanı Metro Hattı Metro Line
- M1B** Yenikapı-Kirazlı Metro Hattı Metro Line
- M2** Yenikapı-Seyrantepe-Hacıosman Metro Hattı Metro Line
- M3** Kirazlı-Kayaşehir Merkez Metro Hattı Metro Line
- M4** Kadıköy-Sabiha Gökçen Havalimanı Metro Hattı Metro Line
- M5** Üsküdar-Çekmeköy Metro Hattı Metro Line
- M6** Levent-Boğaziçi Ü./Hisarüstü Metro Hattı Metro Line
- M7** Yıldız-Mahmutbey Metro Hattı Metro Line
- M8** Bostancı-Dudullu-Parseller Metro Hattı Metro Line
- M9** Bahariye-Olimpiyat Metro Hattı Metro Line
- M11** Kağıthane-Istanbul Havalimanı Metro Hattı (TCDD) Metro Line
- TF1** Maçka-Taşkışla Teleferik Hattı Cable Car
- TF2** Eyüp-Piyyer Loti Teleferik Hattı Cable Car
- T1** Kabataş-Bağcılar Tramvay Hattı Tram Line
- T2** Taksim-Tünel Nostaljik Tramvay (İETT) Heritage Tram
- T3** Kadıköy-Moda Tramvay Hattı Tram Line
- T4** Topkapı-Mescid-i Selam Tramvay Hattı Tram Line
- T5** Cıbalı-Alibeyköy Cep Otogan Tramvay Hattı Tram Line
- F1** Taksim-Kabataş Füniküler Hattı Funicular Line
- F2** Karaköy-Boğaziçi Tarihi Tünel (İETT) Tunnel (Heritage Funicular)
- F3** Seyrantepe-Vadistanbul Füniküler Hattı Funicular Line
- F4** Boğaziçi Ü./Hisarüstü-Asiyan Füniküler Hattı Funicular Line
- B1** Halkalı-Gebze Banlıyö Hattı (Marmaray-TCDD) Suburban Line
- B2** Halkalı-Bahçeşehir Banlıyö Hattı (TCDD) Suburban Line
- B3** Metrobüs Hattı (İETT) Bus Rapid Transit
- B4** E1 Eminönü-Cıbalı Mekik Otobüs İşletmesi
- B5** E2 Eminönü-Cıbalı Mekik Otobüs İşletmesi

Fikrî Bağımsızlık
Intellectual Independence
الاستقلال الفكري



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